

SCIDpda Board Meeting Minutes

February 10, 2016

Legacy House

803 S Lane St

Seattle, WA 98104

Members Present: Scott Yasui, Karen Yoshitomi, Jared Jonson, Wayne Lau, Casey Huang, Michael Itti

Staff Present: Maiko Winkler-Chin, Vern Wood, Michael Omura, Janet Smith, Monica Lauw

Guests: Mark Gau, Board candidate, Jen Reyes, Board candidate, Wendy Watanabe and Barry Mar, Strategic Plan Consultants

1. Call to Order

The meeting was called to order by Scott Yasui, Board Chair, at 5:40 p.m.

2. Board Action & Approval/Discussion

- a. **Resolution 16-02-10-01:** We, the Seattle Chinatown International District Preservation and Development Authority Council, approve the January 2016 Minutes.

Prior to approval of Resolution 16-02-10-01, Karen Yoshitomi requested the following changes to the January 2016 SCIDpda Council meeting minutes:

- David Chang and Wayne Lau's names be spelled correctly

Board then approved the amended minutes.

Moved: Michael Itti
Seconded: Jared Jonson
Board approved unanimously

- b. **Resolution 16-02-10-02:** We, the Seattle Chinatown International District Preservation and Development Authority Council, approve the November 2015, December 2015, and January 2016 Expenditure Reports.

Moved: Jared Jonson
Seconded: Karen Yoshitomi
Board approved unanimously

c. **Staff Reports:**

Maiko Winkler-Chin announced that the SCIDpda Council is now officially the SCIDpda Board. Jared Jonson asked for an update around public safety reports, and Maiko Winkler-Chin gave a summary of the Chinatown International District Task Force's progress. Mark Gau asked for an explanation of what New Market Tax Credits are, and Vern Wood gave a brief overview of the program.

3. Board Discussion/Action & Approval

- a. **Resolution 16-02-10-03:** We, the Seattle Chinatown International District Preservation and Development Authority Council, approve the 2016 Budget.

Prior to approval of Resolution 16-02-10-03, Karen Yoshitomi, Wayne Lau, and Scott Yasui summed up the Finance Committee's budget discussion to the rest of the Board. Scott Yasui stated that staff reports were complete and that this year, the Finance Committee will take a more proactive role in understanding the organization's financial status. Scott Yasui also stated that the 2016 budget is conservative, that his main

focuses are to keep track of Senior Services and Hing Hay Coworks, and that Hing Hay Coworks budget expectations are significantly reduced.

Vern Wood also explained that there are several payments (e.g., loans, interest, restricted monies for properties) that are subtracted from the entire revenue of the organization. She clarified that after expenses, not much remains of revenue for SCIDpda. She stated that the budget is in good shape but that it can easily go askew if Board and staff are not careful.

Michael Itti asked about the status of membership at Hing Hay Coworks, to which Vern Wood responded that Hing Hay Coworks currently has 15 members. Michael Itti also asked if there is a way to check on members' feedback, to which Maiko Winkler-Chin said she would check on with staff.

Moved: Jared Jonson
Seconded: Karen Yoshitomi
Board approved unanimously

4. Board Business

Council Member Expectations Form & Statement of Economic Interests Form

Scott Yasui and Maiko Winkler-Chin gave a brief overview of the Council Member Expectations Form. Scott Yasui requested that Board members re-read the form, which is the same form as the 2015 expectation form, and reflect upon Board participation and attendance, especially while working on the Strategic Plan. Karen Yoshitomi asked for clarification on the form's reference to cultivating constituents, and Maiko Winkler-Chin answered that it refers to Board members referring contacts to the Board for any projects that the SCIDpda takes on. Regarding the form's discussion on new initiatives advising and discussing, Jared recommended that committees take this on as "homework" outside of Board meetings for the sake of time.

Maiko Winkler-Chin briefly went over the Statement of Economic Interests form and explained that it is the same form as in years past. She requested both forms be signed and returned to Monica Lauw.

5. Strategic Plan Discussion

Wendy Watanabe and Barry Mar walked Board members through a summary of the retreat in January. Wendy Watanabe then asked if the summary she provided resonates with Board members and reflects what they aspire to. Scott Yasui mentioned that the Board lacked consensus on statements around culture and preservation, expressing that he wanted verbiage to encourage inclusivity rather than exclusivity of cultures in the neighborhood. Karen Yoshitomi also mentioned that a piece not reflected in the summary was ethnic neighborhood authenticity, referring to a branding term used to mean the ambience of the neighborhood and its Asian heritage and small-neighborhood quality. Wendy Watanabe then suggested that the goals of the plan need to be reworked to reflect these suggestions, and Mark Gau and Jared Jonson agreed to create a revised draft before the next Board meeting—during the last week of February/beginning week of March. Mark Gau then requested that each Board member send a five-word vision for the neighborhood to him via email.

Wendy Watanabe then walked Board members through a timeline of creating the Strategic Plan.

Wendy Watanabe and Maiko Winkler-Chin went over the work groups assigned to each line of business (LOB) of the SCIDpda. The groups were assigned as follows:

- Asset Management: Scott Yasui
- Property Management: Karen Yoshitomi and Wayne Lau
- IDEA Space: Michael Itti and Aileen Balahadia
- Legacy House: David Chang and Mark Gau
- Real Estate: Jared Jonson, Casey Huang, and Jen Reyes

Wendy Watanabe then broke up the Board into their respective working groups and assigned that each group meet with relevant staff in attendance at the Board meeting to go over a plan to answer questions around LOBs, including:

establishing a date to answer questions, what data is needed to answer questions, and potential stakeholders relevant to that LOB. Wendy Watanabe and Barry Mar then asked Board members to notify them if consultant support is needed.

6. Adjourn

Scott Yasui adjourned the meeting at 7:34 p.m.