

**BOARD MEETING AGENDA**

Tuesday, September 15, 2020

5:30 – 7:00 p.m.

**In person:**

SCIDpda Main Offices  
409 Maynard Ave. S. #P2  
Seattle, WA 98104

**Virtual:**

<https://zoom.us/j/359459577>  
(669) 900.6833, 359459577#  
(346) 248.7799, 359459577#

*Due to the extraordinary public health circumstances related to the ongoing COVID-19 (coronavirus) outbreak, participation in this meeting will be telephonic. All board members will participate remotely, as will any members of the public who wish to attend.*

5:30	Action	1. Call to Order – Mindy Au Agenda Approval  Public Comment – <i>public may sign up to address the board for up to 2 minutes on matters on this agenda</i>
5:32	Action / Approval	2. Consent Agenda <ul style="list-style-type: none"> <li>• Approve August 2020 Meeting Minutes</li> <li>• Accept September 2020 Concurrence Request</li> </ul>
5:35	Discussion	3. Presentations <ul style="list-style-type: none"> <li>• Fundraiser – Jamie Lee and Joseph Guanlao</li> <li>• Board Member Recruitment – Board and Maiko Winkler-Chin</li> </ul>
6:15	Presentation	4. Audit Presentation – Finney Neill
6:45	Discussion	5. Board Business <ul style="list-style-type: none"> <li>• Committee updates</li> <li>• Other business</li> </ul>
7:00	Action	6. Adjourn – Mindy Au

## Upcoming Dates:

**10/2 – SCIDpda Fundraiser**

10/7 – Real Estate Committee, 5 pm

10/7 – Executive Committee, 12 pm

10/15 – Community Initiatives Committee, 4 pm

10/16 – Finance Committee, 1 pm

10/20 – SCIDpda Board, 5:30 pm

Mahjong Night – postponed TBD

**\*\*Executive sessions may be held:**

- |  |   |
|--|---|
| <input type="checkbox"/> Lease or purchase of real estate if there's a likelihood that disclosure would increase the price | <input type="checkbox"/> Consideration of the minimum offering price for sale or lease of real estate if there's a likelihood that disclosure would decrease the price. |
| <input type="checkbox"/> Negotiations on the performance of a publicly bid contract  | <input type="checkbox"/> Complaints or charges brought against a public officer or employee   |
| <input type="checkbox"/> Qualifications of an application for public employment  | <input type="checkbox"/> Performance of a public employee   |
| <input type="checkbox"/> Agency enforcement actions (requires legal counsel present)                                       | <input type="checkbox"/> Current or potential litigation (requires legal counsel present)   |
| <input type="checkbox"/> Legal risks of current or proposed action (requires presence of legal counsel)                    |   |

The mission of the Seattle Chinatown International District Preservation and Development Authority (SCIDpda) is to preserve, promote, and develop the Seattle Chinatown International District as a vibrant community and unique ethnic neighborhood.

## Resolution 20-09-15-01

### RESOLUTION OF SEATTLE CHINATOWN INTERNATIONAL DISTRICT PRESERVATION AND DEVELOPMENT AUTHORITY

We, the Board of the Seattle Chinatown International District Preservation and Development Authority, via consent agenda:

- Approve August 2020 Meeting Minutes
- Approve September 2020 Concurrence Request

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

## SCIDpda Board Meeting Minutes

August 18, 2020

409 Maynard Avenue South – Plaza Level Conference Room

Seattle, WA 98104

Virtual:

<https://zoom.us/j/359459577>

(669) 900.6833, 359459577#

(346) 248.7799, 359459577#

The August 2020 SCIDpda board meeting was hosted virtually via a Zoom conference room. All attendees attended virtually, with exception to the staff members who attended in-person where the virtual call was hosted.

**Board Present (All via Phone Conference Call-in):** David Della, Jerilyn Young, May Wu, Casey Huang, Tiernan Martin, Phillip Sit, Wayne Lau, Miye Moriguchi, Jen Reyes, Mindy Au

**Staff Present:** Maiko Winkler-Chin (in-person), Vern Wood (in-person), Jamie Lee, Mike Omura, Janet Smith (in-person), Joseph Guanlao, Jody McCorkle (in-person), Julie Yuan

### 1. Call to Order

The meeting was called to order by Mindy Au, Board Chair, at 5:32 p.m.

Public Comment – public may sign up to address the board for up to 2 minutes on matters on this agenda. There was no public comment made.

### 1. Board Action & Approval

#### Consent Agenda

**Resolution 20-08-18-01:** We, the Seattle Chinatown International District Preservation and Development Authority Board of Directors, via consent agenda:

- Approve July 2020 Meeting Minutes
- Approve July 2020 Expenditure Report
- Accept August 2020 Management Report

**Moved:** Casey Huang

**Seconded:** David Della

**Board Approved:** David Della, Jerilyn Young, May Wu, Casey Huang, Tiernan Martin, Phillip Sit, Wayne Lau, Miye Moriguchi, Jen Reyes, Mindy Au

**Abstained: 0**

**Absent: 2**

### **3. Staff Presentations**

Jamie explained the fundraiser will take place virtually on October 2<sup>nd</sup>, 2020. There will be a combination of live video (hosted by Jamie and Maiko) and a series of recorded videos. The live portion of the fundraiser will last for about one hour. There will be opportunities to fundraise leading up to and during the event. SCIDpda will be able to support small businesses in the neighborhood through the sale of curated goodie boxes during the fundraiser. Joseph briefed the board on the different sponsorships for the fundraiser. Joseph and Jamie went through some examples of the different sections/webpages within the virtual fundraiser.

Vern briefed the board on SCIDpda's financial reports.

Mike briefed the board on the discussion topic for the upcoming Real Estate committee meeting.

### **4. Board Discussion**

The SCIDpda Board and staff discussed the different qualities the organization should look for in future board member recruit(s).

#### **Board Committee Updates**

The board committee did not have updates.

### **5. Adjourn**

The meeting was adjourned by Mindy Au, Board Chair, at 6:40 p.m.

Concurrence Requests:

*Staff are required to seek concurrence for items that:*

- *the consideration exchanged or received by the SCIDpda exceeds \$10,000, or*
- *the performance by the SCIDpda extends over a one year period.*

**September 2020 Items**

**Community Initiatives, Jamie Lee lead**

**Washington State Department of Commerce - \$25,000**

Cares Act funding to support ongoing business technical assistance related to COVID 19 issues. Funds will pay for staff time and expand the business development consultant contract.

**Resolution 20-09-15-2**

**RESOLUTION OF SEATTLE CHINATOWN INTERNATIONAL DISTRICT PRESERVATION AND DEVELOPMENT AUTHORITY**

We, the Seattle Chinatown International District Preservation and Development Authority Board of Directors, accept the 2020 Audit Report as presented.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date