

BOARD MEETING AGENDA

Tuesday, October 19, 2021

5:30 – 7:00 p.m.

**Virtual:**<https://us02web.zoom.us/j/85205354757>

(669) 900.6833, 85205354757#

(346) 248.7799, 85205354757#

Due to the extraordinary public health circumstances related to the ongoing COVID-19 (coronavirus) outbreak, participation in this meeting will be telephonic. All board members will participate remotely, as will any members of the public who wish to attend.

5:30	Action	1. Call to Order – Mindy Au Agenda Approval Public Comment – <i>public may sign up to address the board for up to 2 minutes on matters on this agenda</i>
5:32	Discussion	2. Board Check-In – Board members <i>How are board members feeling/wanting others to know?</i>
5:50	Action / Approval	3. Consent Agenda Resolution <ul style="list-style-type: none"> • Approve September Meeting Minutes • Accept August and September 2021 Expenditure Reports • Accept October Management Reports 4. Resolution –Heritage Bank Loan Refinance – Vern Wood
6:00	Discussion	5. Board Discussion <ul style="list-style-type: none"> • Annual Fundraiser - Tiernan Martin <i>Quick high-level update on fundraiser and feedback; a deeper report to guide the event will happen at a future board meeting</i> • Strategic Plan – Mindy Au & Aileen Balahadia <i>Boardmembers to discuss strategic plan; committee structure to support implementation; skills desired on board to assist in implementation</i> • Good of the Order
7:00	Action	6. Adjourn – Mindy Au

Upcoming Dates:

11/2 – Executive Committee, 12 pm

11/9 – Real Estate Committee, 12 pm

11/11 – Community Initiatives Committee, 4 pm

11/12 – Finance Committee, 1 pm

11/16 – SCIDpda Board, 5:30 pm

12/03 – Finance Committee Budget Review, noon – 2 pm

Resolution 21-10-19-01

RESOLUTION OF SEATTLE CHINATOWN INTERNATIONAL DISTRICT PRESERVATION AND DEVELOPMENT AUTHORITY

We, the Board of the Seattle Chinatown International District Preservation and Development Authority, via consent agenda:

- Approve September Meeting Minutes
- Accept August and September 2021 Expenditure Reports
- Accept October Management Reports

Board President

Date

Board Secretary

Date

SCIDpda Board Meeting Minutes

September 21st, 2021

Virtual:

<https://zoom.us/j/359459577>

(669) 900.6833, 359459577#

(346) 248.7799, 359459577#

The September 2021 SCIDpda board meeting was hosted virtually via a Zoom conference.

Board Present (via Phone Conference Call-in): Mindy Au, Casey Huang, Jerilyn Young, Wayne Lau, May Wu, David Della, Aileen Balahadia, Scott Yasui, Tiernan Martin, Lisa Nitze, Jen Reyes

Staff Present: Maiko Winkler-Chin, Jamie Lee, Vern Wood, Jared Jonson, Joseph Guanlao, Naomi Saito, Janet Smith, Jody McCorkle

Guests Present:

1. Call to Order

The meeting was called to order by Mindy Au, Board Chair, at 05:35 PM.

Public Comment – public may sign up to address the board for up to 2 minutes on matters on this agenda. No public comments were submitted to the board.

2. Consent Agenda Resolution

Resolution 21-09-21-01: We, the Board of the Seattle Chinatown International District Preservation and Development Authority Board, via consent agenda:

- Approve August Meeting Minutes
- Approve September Concurrence Requests
- Accept September Management Reports

Moved: David Della

Seconded: Lisa Nitze

Board Approved: Mindy Au, Casey Huang, May Wu, David Della, Aileen Balahadia, Scott Yasui, Tiernan Martin, Lisa Nitze

Abstained: Jerilyn Young

Absent: 6

Resolution was approved.

3. Resolution – HDC Participation in Charitable Campaigns -Jamie

Resolution 21-09-21-02: We, the Board of the Seattle Chinatown International District Preservation and Development Authority, approve the resolution for participation in charitable campaigns:

The Executive Director is authorized to submit materials necessary to participate in the 2022 Charity Federation of the Housing Development Consortium of Seattle-King County (HDC), which will submit applications to Fall 2021 charitable campaigns, including, but not limited to:

- King County Employee Giving Program
- Washington State Combined Fund Drive

The Seattle Chinatown International District Preservation and Development Authority affirms it is willing, if requested by a charity campaign, to provide a financial report showing specific use of the charity monies.

The Seattle Chinatown International District Preservation and Development Authority reaffirms its nondiscrimination policy as follows:

In carrying out its activities including membership, hiring and program services, the Seattle Chinatown International District Preservation and Development Authority shall not discriminate on the basis of race, color, sex, marital status, sexual orientation, political ideology, age, creed, religion, ancestry, national origin, or the presence of any sensory, mental or physical handicap.

Moved: Casey Huang

Seconded: Jerilyn Young

Board Approved: Mindy Au, Casey Huang, Jerilyn Young, Wayne Lau, May Wu, David Della, Aileen Balahadia, Scott Yasui, Tiernan Martin, Lisa Nitze

Abstained: 0

Absent: 5

Resolution was approved.

4. Staff Reports

Achieving Excellence – Maiko

Maiko gave a presentation updating the board on her achieving excellence program.

Maiko also gave brief summaries of the results of the COVID safety survey and staff engagement survey. She shared details about the staff engagement event, “Summer Staff BBQ,” from last week.

5. Board Discussion

Annual Fundraiser – Tiernan Martin

Tiernan shared an update on SCIDpda’s annual fundraiser. He discussed progress on virtual tables as well as their importance to our fundraising efforts. He also gave tips on hosting watch parties for the virtual event using our meal kits. He also reminded board members to purchase gift cards to CID businesses.

Board Governance & Engagement – Mindy Au

Mindy checked in with board members about their engagement and role with the board. The board held an open conversation on how members feel about the role of the board after 18 months of online meetings.

Strategic Plan Discussion – Mindy Au & Aileen Balahadia

Mindy and Aileen reviewed the board’s role in the strategic plan. They led discussions on each outcome and SCIDpda’s approach to them. Board members were asked to consider each of the outcomes and respond at a later date with the areas they most interested in being involved in.

6. Executive Session

The board went into executive session for 10 minutes, beginning at 7:12 pm, for the reason of discussion related to the ***lease or purchase of real estate if there’s a likelihood that disclosure would increase the price.***

7. Adjourn

The meeting was adjourned by Mindy Au, Board Chair, at 7:31 p.m.

Seattle Chinatown International District Preservation and Development Authority
409 Maynard Avenue S, Suite P2
Seattle, WA 98114

Expenditure Certification Memorandum

DATE: 9/1/2021
TO: Board of Directors
FROM: Vern Wood, Deputy Director
RE: August 2021 Expenditure Certification

I, Vern Wood, do hereby certify that the materials have been furnished, the services rendered or the labor performed herein; that the claims represented by the vouchers listed below were just obligations of the SCIDpda; and that I am authorized to authenticate and certify said claims.


Vern Wood, Deputy Director

Computer Run Checks	General Checking	1824	to	1835	\$	18,655.75
Electronic Funds Transfers	General Checking		eft		\$	37,833.33
				Bush Hotel Commercial	\$	56,489.08
Computer Run Checks	General Checking	1763	to	1767	\$	21,161.68
				Bush Hotel Condo	\$	21,161.68
Computer Run Checks	General Checking	206	to	207	\$	3,046.00
Electronic Funds Transfers	General Checking		eft		\$	16,332.89
				Bush Hotel QalicB	\$	19,378.89
Computer Run Checks	General Checking	1106	to	1121	\$	160,087.21
Electronic Funds Transfers	General Checking		eft		\$	4,064.00
				Bush Hotel Residential	\$	164,151.21
Computer Run Checks	General Checking	216	to	217	\$	348.07
				CIDpda	\$	348.07
Computer Run Checks	General Checking	3755	to	3768	\$	72,750.14
Electronic Funds Transfers	General Checking		eft		\$	2,514.73
				DVA	\$	75,264.87
Electronic Funds Transfers	General Checking		eft		\$	72.77
				Hinghay	\$	72.77
Computer Run Checks	General Checking	758	to	774	\$	55,082.52
Electronic Funds Transfers	Bond Revenue		eft		\$	120,000.00
				IDVS1 Commercial	\$	175,082.52
Computer Run Checks	General Checking	275	to	279	\$	12,158.76
				IDVS2 Condo	\$	12,158.76

Computer Run Checks	General Checking	430	to	433	\$	15,167.56
Electronic Funds Transfers	Bond Revenue		eft		\$	10,000.00
				IDVS2 Library & Parking	\$	25,167.56
Computer Run Checks	General Checking	556	to	563	\$	11,851.21
Electronic Funds Transfers	General Checking		eft		\$	4,812.34
				IDVS2 Commercial	\$	16,663.55
Computer Run Checks	General Checking	919	to	930	\$	11,580.37
Electronic Funds Transfers	General Checking		eft		\$	21,700.48
				New Central Commercial	\$	33,280.85
Computer Run Checks	General Checking	257	to	259	\$	15,257.70
Electronic Funds Transfers	General Checking		eft		\$	19,549.92
				New Central Hotel	\$	34,807.62
Electronic Funds Transfers	General Checking		eft		\$	37,689.37
				New Central Master Tenant	\$	37,689.37
Computer Run Checks	General Checking	1086	to	1094	\$	37,726.88
Electronic Funds Transfers	General Checking		eft		\$	18,249.89
				New Central Residential	\$	55,976.77
Computer Run Checks	General Checking	2416	to	2461	\$	165,230.18
Electronic Funds Transfers	General Checking		eft		\$	6,095.01
				SCIDpda	\$	171,325.19
					\$	899,018.76

The above checks and electronic fund transfers are hereby approved by a majority of all members of the SCIDpda Board and signed by me in open session in authentication of their approval on this _____ day of _____ 2021.

Treasurer

Chair

SCID Check Summary

Property=bhcomm,bhcondo,bhmanagr,bhmaster,bhqalib,bhres,cidpda,design,design01,design02,design03,design04,design05,design06,design07,design08,design09,design10,design11,design12,design13,design14,design15,design16,design17,design18,design19,dva,hinghay,idvs1com,idvs2com,idvs2con,idvs2lp,loumural,ncentcom,ncentres,nchotel,ncmanagr,ncmaster,pdacmmty,pdadev,pdamaint,pdaprop,scid AND mm/yy=08/2021-08/2021 AND All Checks=Yes

		Check	Total	
Check#	Vendor	Date	Check	Note
bhcommop - General Checking				
1824	pdamaint - SCIDpda Maintenance Dept	8/4/2021	5,156.24	WOs
1825	bulsaf - Bulger Safe & Lock	8/4/2021	74.42	Locks/Keys
1826	pacclam - Pacific Lamp & Supply Company	8/4/2021	209.03	Supplies
1827	verwir - Verizon Wireless	8/4/2021	9.30	Telecomm
1828	repser - Republic Services	8/12/2021	404.53	Garbage/Waste Removal
1829	welfar - Wells Fargo	8/12/2021	73.94	Telecomm & Licenses
1830	wesext - Western Exterminator Company	8/12/2021	145.53	Pest Control
1831	wasman - Waste Management of Seattle	8/18/2021	405.06	Garbage/Waste Removal
1832	bushcond - SCIDPDA Bush Hotel Condo Association	8/19/2021	10,093.73	Condo Billing
1833	cedgro - Cedar Grove Organics Recycling	8/26/2021	46.40	Garbage/Waste Removal
1834	watsec - Watson Security	8/26/2021	36.82	Supplies
1835	weaarc - Weaver Architects, P.S., Inc.	8/26/2021	2,000.75	Professional Fees/Consulting
ACH	bushqali - SCIDpda Bush Hotel QALICB LLC	8/23/2021	37,833.33	Rent
Total bhcommop - General Checking			56,489.08	
bhcondop - General Checking				
1763	pugsou - Puget Sound Energy	8/12/2021	1,035.95	Natural Gas
1764	seacitli - Seattle City Light	8/12/2021	2,471.18	Electricity
1765	ipfscorp - IPFS Corporation	8/19/2021	4,618.82	Insurance
1766	citseacu - City of Seattle-Combined Utilities	8/26/2021	8,689.40	Garbage/Waste Removal & Water/Sewer
1767	tromorfs - Trotter & Morton Facility Service of PNW, Inc.	8/26/2021	4,346.33	HVAC/Boiler Maint - Contract
Total bhcondop - General Checking			21,161.68	
bhqalop - General Checking				
206	finnei - Finney Neill & Co. P.S.	8/12/2021	2,926.00	Audit Fees
207	welfar - Wells Fargo	8/12/2021	120.00	Licenses
ACH	bannymel - The Bank of New York Mellon Trust Co.	8/12/2021	10,833.33	Deposits with Other Entities - Monthly
ACH	bannymel - The Bank of New York Mellon Trust Co.	8/12/2021	399.56	Interest Expense - Monthly
ACH	thecomm - The Commerce Bank of WA	8/31/2021	5,100.00	Loan Payment - Monthly
Total bhqalop - General Checking			19,378.89	
bhresope - General Checking				
1106	pdamaint - SCIDpda Maintenance Dept	8/4/2021	10,038.90	WOs
1107	busimp - Business Impact NW	8/4/2021	1,604.68	Loan Payment - Monthly
1108	cenlin - CenturyLink	8/4/2021	67.72	Telecomm
1109	hdsupp - HD Supply Facilities Maintenance, LTD	8/4/2021	594.79	Supplies
1110	lanlin - LanguageLine Solutions	8/4/2021	24.15	Translation/Interpreters
1111	scidpda - SCIDpda	8/4/2021	133,689.63	ID Billing & 12/31/20 & 06/30/21 Surplus Cash Distributions
1112	seacitli - Seattle City Light	8/4/2021	442.86	Electricity
1113	verwir - Verizon Wireless	8/4/2021	156.95	Telecomm
1114	wesext - Western Exterminator Company	8/4/2021	294.92	Pest Control
1115	lowes - Lowe's	8/12/2021	884.27	Supplies
1116	t0002057 - Haile	8/12/2021	215.00	Move Out Refund
1117	welfar - Wells Fargo	8/12/2021	127.86	Telecomm & Licenses
1118	welfar - Wells Fargo	8/12/2021	27.49	Supplies
1119	welfar - Wells Fargo	8/12/2021	52.47	Community Outreach
1120	hdsupp - HD Supply Facilities Maintenance, LTD	8/18/2021	266.98	Supplies
1121	bushcond - SCIDPDA Bush Hotel Condo Association	8/19/2021	11,598.54	Condo Billing
ACH	thecomm - The Commerce Bank of WA	8/31/2021	4,064.00	Loan Paymnet - Monthly
Total bhresope - General Checking			164,151.21	
cidpdao3 - General Checking				
216	cidpda - CIDpda 501c(3)	8/4/2021	51.43	Paul Mar Scholarship Fund
217	welfar - Wells Fargo	8/12/2021	296.64	Direct Fund Raising Expenses & Computer Hardware

Check#	Vendor	Date	Check	Total	Note
Total cidpdao3 - General Checking			348.07		
cobocap1 - Comm Bond Revenue					
ACH	idvs2lib - IDVS2 Library/Parking	8/12/2021	10,000.00		Transfer for Operating Expenses
Total cobocap1 - Comm Bond Revenue			10,000.00		
dvaop - General Checking					
3755	pdamaint - SCIDpda Maintenance Dept	8/4/2021	12,807.52		WOs
3756	idvs2lib - IDVS2 Library/Parking	8/4/2021	17,954.58		Loan Payment - Monthly
3757	scidpda - SCIDpda	8/4/2021	13,294.91		ID Billing
3758	sec101 - Security 101 - Seattle	8/4/2021	248.06		Access Control Systems
3759	verwir - Verizon Wireless	8/4/2021	90.21		Telecomm
3760	hdsupp - HD Supply Facilities Maintenance, LTD	8/12/2021	121.35		Supplies
3761	pugsou - Puget Sound Energy	8/12/2021	1,292.13		Natural Gas
3762	watsec - Watson Security	8/12/2021	77.18		Locks/Keys
3763	welfar - Wells Fargo	8/12/2021	135.48		Telecomm & Licenses
3764	welfar - Wells Fargo	8/12/2021	501.70		Supplies & Community Outreach
3765	welfar - Wells Fargo	8/12/2021	1,308.82		Community Outreach
3766	welfar - Wells Fargo	8/12/2021	680.93		Community Outreach
3767	idvs2con - IDVS2 Condo Association	8/19/2021	24,099.90		Condo Billing
3768	paclam - Pacific Lamp & Supply Company	8/26/2021	137.37		Supplies
ACH	idvsfh - IDVS 2 Family Housing LLC	8/16/2021	2,514.73		Replacement Reserve Transfer - Monthly
Total dvaop - General Checking			75,264.87		
hingop2 - General Checking					
ACH	paypal - PayPal	8/2/2021	72.77		Bank Fees
Total hingop2 - General Checking			72.77		
idvs2op4 - General Checking					
556	pdamaint - SCIDpda Maintenance Dept	8/4/2021	3,337.42		WOs
557	scidpda - SCIDpda	8/4/2021	1,366.58		ID Billing
558	verwir - Verizon Wireless	8/4/2021	1.93		Telecomm
559	repser - Republic Services	8/12/2021	1,902.06		Garbage/Waste Removal
560	welfar - Wells Fargo	8/12/2021	37.37		Telecomm & Licenses
561	wesext - Western Exterminator Company	8/12/2021	117.97		Pest Control
562	idvs2con - IDVS2 Condo Association	8/18/2021	3,092.28		Condo Billing
563	wasman - Waste Management of Seattle	8/18/2021	1,995.60		Pest Control
ACH	herban - Heritage Bank	8/20/2021	4,812.34		Loan Payment - Monthly
Total idvs2op4 - General Checking			16,663.55		
idvsreve - Revenue Account-Trust					
ACH	idvs1co - IDVS 1 Commercial	8/24/2021	120,000.00		Transfer for Operating Expenses
Total idvsreve - Revenue Account-Trust			120,000.00		
nccomop2 - General Checking					
919	pdamaint - SCIDpda Maintenance Dept	8/4/2021	4,910.00		WOs
920	scidpda - SCIDpda	8/4/2021	1,375.22		ID Billing
921	searub - Seattle Rubbish Removal	8/4/2021	399.65		Garbage/Waste Removal
922	verwir - Verizon Wireless	8/4/2021	6.54		Telecomm
923	jondon - Jon-Don	8/12/2021	84.88		Supplies
924	welfar - Wells Fargo	8/12/2021	95.92		Telecomm & Licenses
925	welfar - Wells Fargo	8/12/2021	63.03		Maintenance - Other Vendors & UTO - Other Vendors
926	hdsupp - HD Supply Facilities Maintenance, LTD	8/18/2021	332.88		Small Tools/Equipment
927	wasman - Waste Management of Seattle	8/18/2021	30.30		Garbage/Waste Removal
927	wasman - Waste Management of Seattle	8/18/2021	94.06		Garbage/Waste Removal
928	citseacu - City of Seattle-Combined Utilities	8/26/2021	3,218.44		Water/Sewer
929	tromorfs - Trotter & Morton Facility Service of PNW, Inc.	8/26/2021	674.53		HVAC/Boiler Maint - Contract
930	wesext - Western Exterminator Company	8/26/2021	294.92		Pest Control
ACH	newcenmt - New Central Hotel Master Tenant LLC	8/23/2021	21,700.48		Rent & Insurance
Total nccomop2 - General Checking			33,280.85		

		Check	Total		
Check#	Vendor	Date	Check	Note	
nchotop - General Checking					
257	subsol - Submeter Solutions Inc.	8/4/2021	10,158.74	Capitalized Rehab Expenditures - Water Submeters	
258	finnei - Finney Neill & Co. P.S.	8/12/2021	2,749.00	Audit Fees	
259	ipfscorp - IPFS Corporation	8/19/2021	2,349.96	Insurance	
ACH	welfar - Wells Fargo	8/10/2021	19,549.92	Loan Payment - Monthly	
Total nchotop - General Checking			34,807.62		
ncmaster - General Checking					
ACH	newcenth - New Central Hotel LLC	8/23/2021	37,689.37	Rent & Insurance	
Total ncmaster - General Checking			37,689.37		
ncresop - General Checking					
1086	hdsupp - HD Supply Facilities Maintenance, LTD	8/4/2021	287.77	Supplies	
1087	scidpda - SCIDpda	8/4/2021	32,572.93	ID Billing & 6/30/21 Surplus Cash Distribution	
1088	verwir - Verizon Wireless	8/4/2021	97.00	Telecomm	
1089	hdsupp - HD Supply Facilities Maintenance, LTD	8/12/2021	121.35	Supplies	
1090	pugsou - Puget Sound Energy	8/12/2021	235.91	Natural Gas	
1091	welfar - Wells Fargo	8/12/2021	248.49	Fire Systems/Sprinkler - Service Calls	
1092	welfar - Wells Fargo	8/12/2021	52.47	Community Outreach	
1093	citseacu - City of Seattle-Combined Utilities	8/26/2021	3,272.50	Garbage/Waste Removal & Water/Sewer	
1094	tromorfs - Trotter & Morton Facility Service of PNW, Inc.	8/26/2021	838.46	HVAC/Boiler Maint - Contract	
ACH	newcentr - SCIDPDA New Central Apartments, Inc	8/16/2021	428.00	Replacement Reserve Deposit - Monthly	
ACH	newcenmt - New Central Hotel Master Tenant LLC	8/23/2021	17,821.89	Rent & Insurance	
Total ncresop - General Checking			55,976.77		
pdaopacc - General Checking					
2404 post-dated on 7/22/21	kaifou - of Washington Options Inc	8/1/2021	24,070.39	Payroll Benefits - Medical	
2405 post-dated on 7/22/21	visser - Vision Service Plan	8/1/2021	357.87	Payroll Benefits - Vision	
2406 post-dated on 7/22/21	wasden - Delta Dental of Washington	8/1/2021	2,390.55	Payroll Benefits - Dental	
2416	pdamaint - SCIDpda Maintenance Dept	8/4/2021	4,082.25	WOs	
2417	gounoo - Gourmet Noodle Bowl	8/4/2021	400.00	Program Expenses - Resident Food Relief	
2418	hartfo - The Hartford	8/4/2021	911.71	Payroll Benefits - Life Insurance	
2419	hohose - HO HO Seafood Restaurant	8/4/2021	200.00	Program Expenses - Resident Food Relief	
2420	infris - Inflection Risk Solutions, LLC DBA GoodHire	8/4/2021	35.55	Credit Screening Fee	
2421	louhot - Louisa Hotel Master Tenant LLC	8/4/2021	10,000.00	Wells Fargo Resident Services Sub-Grant	
2422	offdep - Office Depot	8/4/2021	70.13	Office Supplies/Equipment	
2423	ricusa - Ricoh USA, Inc	8/4/2021	371.16	Copier Lease/Maintenance	
2424	verwir - Verizon Wireless	8/4/2021	636.49	Telecomm	
2425	wavbro - WAVE	8/4/2021	132.45	Telecomm	
2426	bushcomm - SCIDpda Bush Hotel Commercial	8/12/2021	3,169.66	Rent	
2427	citsea - City of Seattle	8/12/2021	360.33	BIA Tax	
2428	finnei - Finney Neill & Co. P.S.	8/12/2021	613.00	Audit Fees	
2429	gounoo - Gourmet Noodle Bowl	8/12/2021	330.00	Program Expenses - Resident Food Relief	
2430	hohose - HO HO Seafood Restaurant	8/12/2021	200.00	Program Expenses - Resident Food Relief	
2431	idvs2con - IDVS2 Condo Association	8/12/2021	5,000.00	Cash Flow Loan	
2432	idvs2lib - IDVS2 Library/Parking	8/12/2021	145.00	Employee Benefits Payable	
2433	louhot - Louisa Hotel Master Tenant LLC	8/12/2021	480.00	Employee Benefits Payable	
2434	magcon - Magnum Construction Services, LTD.	8/12/2021	959.18	Program - Subcontracts	
2435	navben - Navia Benefit Solutions	8/12/2021	101.50	Payroll Benefits	
2436	seacitli - Seattle City Light	8/12/2021	35.70	Electricity	
2437	therus - The Rushing Company, LLC	8/12/2021	1,250.00	Development Project - North Lot Housing	
2438	vuojen - Jennifer Vuong	8/12/2021	250.00	Marketing Expense	
2439	welfar - Wells Fargo	8/12/2021	855.57	Community Outreach, Travel, Postage & Employee Meals	
2440	welfar - Wells Fargo	8/12/2021	3,998.59	Computer Hardware & Computer - Maintenance	
2441	welfar - Wells Fargo	8/12/2021	39.99	Training/Education	
2442	welfar - Wells Fargo	8/12/2021	182.86	Office Supplies/Equipment	
2443	welfar - Wells Fargo	8/12/2021	2,104.13	Program Expenses, Volunteer Appreciation & Computer Hardware	
2444	woocom - Woodburn Company	8/12/2021	0.36	Office Supplies & Equipment	
2445	bushcomm - SCIDpda Bush Hotel Commercial	8/18/2021	50,997.33	Rent & Cash Flow Loan	

Check#	Vendor	Check	Total	Note
		Date	Check	
2446	cheale - Alex Chen	8/18/2021	500.00	Marketing Expense
2447	gounoo - Gourmet Noodle Bowl	8/18/2021	310.00	Program Expenses - Resident Food Relief
2448	hohose - HO HO Seafood Restaurant	8/18/2021	200.00	Program Expenses - Resident Food Relief
2449	impcap - Impact Capital	8/18/2021	4,458.91	Development Project - North Lot Housing
2450	net2ph - Net2Phone Inc.	8/18/2021	661.37	Telecomm
2451	percoi - Perkins Coie LLP	8/18/2021	23,949.50	Development Project - SHA KC Records Site
2452	seacitli - Seattle City Light	8/18/2021	126.36	Electricity
2453	thipla - Third Place Design Co-operative Inc.	8/18/2021	15,579.75	Development Project - North Lot Housing
2454	wincmai - Maiko Winkler-Chin	8/18/2021	478.24	Staff Appreciation
2455	newcentc - SCIDPDA New Central Commercial, Inc	8/18/2021	2,910.83	Rent
2456	ipfscorp - IPFS Corporation	8/19/2021	483.47	Insurance
2459	gounoo - Gourmet Noodle Bowl	8/26/2021	310.00	Program Expenses - Resident Food Relief
2460	hohose - HO HO Seafood Restaurant	8/26/2021	200.00	Program Expenses - Resident Food Relief
2461	intpark - Interim Parking Services	8/26/2021	330.00	Employee Benefits Payable
ACH	stwab&o - Department of Revenue	8/25/2021	3,907.51	B&O Tax
ACH	scidpda - SCIDpda	8/16/2021	2,187.50	LH Replacement Reserve Deposit - Monthly
Total pdaopacc - General Checking			171,325.19	
vs10p - General Checking				
758	pdamaint - SCIDpda Maintenance Dept	8/4/2021	1,087.75	WOs
759	paclam - Pacific Lamp & Supply Company	8/4/2021	22.76	Supplies
760	scidpda - SCIDpda	8/4/2021	26,762.91	ID Billing
761	verwir - Verizon Wireless	8/4/2021	28.21	Telecomm
762	beasal - Beacon Sales Acquisition, Inc.	8/12/2021	16.16	Supplies
763	contec - Convergent Technologies LLC	8/12/2021	551.25	Fire Systems/Sprinkler - Service Calls
764	lowes - Lowe's	8/12/2021	46.02	Supplies
765	pugsou - Puget Sound Energy	8/12/2021	968.57	Natural Gas
766	repser - Republic Services	8/12/2021	1,979.69	Garbage/Waste Removal
767	welfar - Wells Fargo	8/12/2021	2.37	Telecomm
768	welfar - Wells Fargo	8/12/2021	10.09	Supplies
769	welfar - Wells Fargo	8/12/2021	2.69	Postage
770	seacitli - Seattle City Light	8/18/2021	17,374.96	Electricity
771	tromorfs - Trotter & Morton Facility Service of PNW, Inc.	8/18/2021	0.00	Void
772	wasman - Waste Management of Seattle	8/18/2021	2,627.22	Garbage/Waste Removal
773	ipfscorp - IPFS Corporation	8/19/2021	3,238.04	Insurance
774	evepow - Evergreen Power Systems, Inc	8/26/2021	363.83	Fire Systems/Sprinkler - Service Calls
Total vs10p - General Checking			55,082.52	
vs2conop - General Checking				
275	pdamaint - SCIDpda Maintenance Dept	8/4/2021	528.75	WOs
276	cenlin - CenturyLink	8/12/2021	64.05	Telecomm
277	seacitli - Seattle City Light	8/12/2021	3,290.87	Electricity
278	ipfscorp - IPFS Corporation	8/19/2021	6,037.38	Insurance
279	tromorfs - Trotter & Morton Facility Service of PNW, Inc.	8/26/2021	2,237.71	HVAC/Boiler Maint - Contract
Total vs2conop - General Checking			12,158.76	
vs2lpop - General Checking				
430	pdamaint - SCIDpda Maintenance Dept	8/4/2021	364.00	WOs
431	usbank - US Bank/TFM/97298300/Julie Kammuehler	8/4/2021	14,753.13	Loan Payment - Monthly
432	verwir - Verizon Wireless	8/4/2021	40.97	Telecomm
433	welfar - Wells Fargo	8/12/2021	9.46	Telecomm
Total vs2lpop - General Checking			15,167.56	
			899,018.76	

Seattle Chinatown International District Preservation and Development Authority
409 Maynard Avenue S, Suite P2
Seattle, WA 98114

Expenditure Certification Memorandum

DATE: 10/1/2021
TO: Board of Directors
FROM: Vern Wood, Deputy Director
RE: September 2021 Expenditure Certification

I, Vern Wood, do hereby certify that the materials have been furnished, the services rendered or the labor performed herein; that the claims represented by the vouchers listed below were just obligations of the SCIDpda; and that I am authorized to authenticate and certify said claims.


Vern Wood, Deputy Director

Computer Run Checks	General Checking	1836	to	1856	\$	36,892.30
Electronic Funds Transfers	General Checking		eft		\$	37,833.33
				Bush Hotel Commercial	\$	74,725.63
Computer Run Checks	General Checking	1768	to	1772	\$	19,313.03
				Bush Hotel Condo	\$	19,313.03
Computer Run Checks	General Checking	208	to	208	\$	100.00
Electronic Funds Transfers	General Checking		eft		\$	19,620.44
				Bush Hotel QalicB	\$	19,720.44
Computer Run Checks	General Checking	1122	to	1145	\$	49,761.09
Electronic Funds Transfers	General Checking		eft		\$	4,064.00
				Bush Hotel Residential	\$	53,825.09
Computer Run Checks	General Checking	218	to	223	\$	7,514.00
				CIDpda	\$	7,514.00
Computer Run Checks	General Checking	3769	to	3794	\$	73,692.81
Electronic Funds Transfers	General Checking		eft		\$	2,514.73
				DVA	\$	76,207.54
Computer Run Checks	General Checking	775	to	796	\$	93,358.27
Electronic Funds Transfers	Bond Revenue		eft		\$	100,000.00
				IDVS1 Commercial	\$	193,358.27
Computer Run Checks	General Checking	280	to	287	\$	43,944.81
				IDVS2 Condo	\$	43,944.81
Computer Run Checks	General Checking	434	to	440	\$	15,603.19
Electronic Funds Transfers	General Checking		eft		\$	2,859.66
Electronic Funds Transfers	Bond Revenue		eft		\$	18,000.00
				IDVS2 Library & Parking	\$	36,462.85

Computer Run Checks	General Checking	564	to	573	\$ 10,317.61
Electronic Funds Transfers	General Checking		eft		\$ 5,854.09
				IDVS2 Commercial	\$ 16,171.70
Computer Run Checks	General Checking	931	to	949	\$ 17,274.09
Electronic Funds Transfers	General Checking		eft		\$ 21,700.48
				New Central Commercial	\$ 38,974.57
Computer Run Checks	General Checking	260	to	262	\$ 11,246.07
Electronic Funds Transfers	General Checking		eft		\$ 23,147.91
				New Central Hotel	\$ 34,393.98
Electronic Funds Transfers	General Checking		eft		\$ 37,689.37
				New Central Master Tenant	\$ 37,689.37
Computer Run Checks	General Checking	1095	to	1109	\$ 20,237.69
Electronic Funds Transfers	General Checking		eft		\$ 23,249.89
				New Central Residential	\$ 43,487.58
Computer Run Checks	General Checking	2462	to	2520	\$ 222,169.45
Electronic Funds Transfers	General Checking		eft		\$ 37,282.86
				SCIDpda	\$ 259,452.31
					\$ 955,241.17

The above checks and electronic fund transfers are hereby approved by a majority of all members of the SCIDpda Board and signed by me in open session in authentication of their approval on this _____ day of _____ 2021.

Treasurer

Chair

SCID Check Summary

Property=bhcomm,bhcondo,bhmanagr,bhmaster,bhqalib,bhres,cidpda,design,design01,design02,design03,design04,design05,design06,design07,design08,design09,design10,design11,design12,design13,design14,design15,design16,design17,design18,design19,dva,hinghay,idvs1com,idvs2com,idvs2con,idvs2lp,loumural,ncentcom,ncentres,nchotel,ncmanagr,ncmaster,pdacmmty,pdadedv,pdamaint,pdaprop,scid AND mm/yy=09/2021-09/2021 AND All Checks=Yes

		Check	Total	
Check#	Vendor	Date	Check	Note
bhcommop - General Checking				
1836	shewil - Sherwin-Williams Co.	9/2/2021	540.94	Supplies
1837	wesext - Western Exterminator Company	9/2/2021	294.92	Pest Control
1838	pdamaint - SCIDpda Maintenance Dept	9/9/2021	4,953.00	WOs
1839	repser - Republic Services	9/9/2021	405.22	Garbage/Waste Removal
1840	welfar - Wells Fargo	9/9/2021	3.98	Telecomm
1841	welfar - Wells Fargo	9/9/2021	420.10	DSK Storefront Repair Permit
1842	welfar - Wells Fargo	9/9/2021	76.41	Supplies
1843	bushcond - SCIDPDA Bush Hotel Condo Association	9/16/2021	10,188.34	Condo Billing
1844	bushilc - SCIDpda Bush Residential LLC	9/16/2021	9,001.00	Residential Rental Assistance City made payable to bhcomm
1845	citsea - City of Seattle	9/16/2021	1,147.00	Residential Rental Assistance overpayment by City
1846	dva - Domingo Viernes Apartments	9/16/2021	7,320.00	Residential Rental Assistance City made payable to bhcomm
1847	seadpra - Seattle Dept of Transportation	9/16/2021	0.00	Void
1848	verwir - Verizon Wireless	9/16/2021	9.30	Telecomm
1849	wasman - Waste Management of Seattle	9/16/2021	0.00	Void
1850	wesext - Western Exterminator Company	9/16/2021	145.53	Pest Control
1851	cedgro - Cedar Grove Organics Recycling	9/23/2021	46.40	Garbage/Waste Removal
1852	cenlin - CenturyLink	9/23/2021	65.30	Telecomm
1853	finnei - Finney Neill & Co. P.S.	9/23/2021	100.00	Audit Fees
1854	searub - Seattle Rubbish Removal	9/23/2021	1,774.42	WOs
1855	weaarc - Weaver Architects, P.S., Inc.	9/30/2021	396.50	DSK Storefront Repair Architect Services
1856	welfar - Wells Fargo	9/30/2021	3.94	Telecomm
ACH	bushqali - SCIDpda Bush Hotel QALICB LLC	9/2/2021	37,833.33	Rent
Total bhcommop - General Checking			74,725.63	
bhcondop - General Checking				
1768	citseacu - City of Seattle-Combined Utilities	9/16/2021	6,763.71	Garbage/Waste Removal & Water/Sewer
1769	pugsou - Puget Sound Energy	9/16/2021	1,140.06	Natural Gas
1770	seacitli - Seattle City Light	9/16/2021	2,444.11	Electricity
1771	ipfscorp - IPFS Corporation	9/23/2021	4,618.82	Insurance
1772	tromorfs - Trotter & Morton Facility Service of PNW, Inc.	9/23/2021	4,346.33	HVAC/Boiler Maint - Contract
Total bhcondop - General Checking			19,313.03	
bhqalop - General Checking				
208	finnei - Finney Neill & Co. P.S.	9/30/2021	100.00	Audit Fees
ACH	bannymel - The Bank of New York Mellon Trust Co.	9/15/2021	10,833.33	Deposits with Other Entities - Monthly
ACH	bannymel - The Bank of New York Mellon Trust Co.	9/15/2021	305.47	Interest Expense - Monthly
ACH	bushqali - SCIDpda Bush Hotel QALICB LLC	9/15/2021	3,381.64	Replacement Reserve Deposit - Quarterly
ACH	thecomm - The Commerce Bank of WA	9/30/2021	5,100.00	Loan Payment - Monthly
Total bhqalop - General Checking			19,720.44	
bhresope - General Checking				
1122	busimp - Business Impact NW	9/2/2021	1,604.68	Loan Payment - Monthly
1123	citseaci - City of Seattle	9/2/2021	1,206.00	HVAC/Boiler Maint - Contract
1124	citseacu - City of Seattle-Combined Utilities	9/2/2021	77.87	Water/Sewer
1125	hdsupp - HD Supply Facilities Maintenance, LTD	9/2/2021	130.53	Supplies
1126	pmjans - Phnouk	9/2/2021	495.00	UTO - Other Vendors
1127	seacitli - Seattle City Light	9/2/2021	1,560.86	Electricity
1128	lowes - Lowe's	9/9/2021	261.27	UTO Wos, Supplies & Small Tools/Equipment
1129	seacitli - Seattle City Light	9/9/2021	1,215.70	Electricity
1130	welfar - Wells Fargo	9/9/2021	38.24	Telecomm
1131	pdamaint - SCIDpda Maintenance Dept	9/16/2021	13,650.46	WOs

SCID Check Summary

Property=bhcomm,bhcondo,bhmanagr,bhmaster,bhqalib,bhres,cidpda,design,design01,design02,design03,design04,design05,design06,design07,design08,design09,design10,design11,design12,design13,design14,design15,design16,design17,design18,design19,dva,hinghay,idvs1com,idvs2com,idvs2con,idvs2lp,loumural,ncentcom,ncentres,nchotel,ncmanagr,ncmaster,pdacrmty,pdadev,pdamaint,pdaprop,scid AND mm/yy=09/2021-09/2021 AND All Checks=Yes

1132	bushcond - SCIDPDA Bush Hotel Condo Association	9/16/2021	11,864.44	Condo Billing
1133	hdsupp - HD Supply Facilities Maintenance, LTD	9/16/2021	104.22	Small Tools/Equipment
1134	lanlin - LanguageLine Solutions	9/16/2021	174.20	Translation/Interpreters
1135	scidpda - SCIDpda	9/16/2021	15,083.09	ID Billing
1136	seadptra - Seattle Dept of Transportation	9/16/2021	0.00	Void
1137	verwir - Verizon Wireless	9/16/2021	156.95	Telecomm
1138	cenlin - CenturyLink	9/23/2021	67.55	Telecomm
1139	citseacu - City of Seattle-Combined Utilities	9/23/2021	58.40	Electricity
1140	hdsupp - HD Supply Facilities Maintenance, LTD	9/23/2021	93.99	Supplies
1141	kone - Kone Inc.	9/23/2021	538.50	Elevator - Service Calls
1142	seacitli - Seattle City Light	9/23/2021	770.27	Electricity
1143	hdsupp - HD Supply Facilities Maintenance, LTD	9/30/2021	277.01	Janitorial - Supplies
1144	orcinf - Orca Information Inc	9/30/2021	294.00	Credit Screening Fee
1145	welfar - Wells Fargo	9/30/2021	37.86	Telecomm
ACH	thecomm - The Commerce Bank of WA	9/30/2021	4,064.00	Loan Payment - Monthly
Total bhresope - General Checking			53,825.09	
cidpdao3 - General Checking				
218	welfar - Wells Fargo	9/9/2021	1,494.00	Direct Fund Raising Expenses
219	finnei - Finney Neill & Co. P.S.	9/16/2021	1,210.00	Audit Fees
220	habrog - Roger D Habon	9/16/2021	1,200.00	Direct Fund Raising Expenses
221	ngucan - Canh Nguyen	9/16/2021	1,200.00	Direct Fund Raising Expenses
222	ngucan - Canh Nguyen	9/16/2021	1,200.00	Direct Fund Raising Expenses
223	finnei - Finney Neill & Co. P.S.	9/23/2021	1,210.00	Audit Fees
Total cidpdao3 - General Checking			7,514.00	
cobocap1 - Comm Bond Revenue				
ACH	idvs2lib - IDVS2 Library/Parking	9/2/2021	18,000.00	Transfer for Operating Expenses
Total cobocap1 - Comm Bond Revenue			18,000.00	
dvaop - General Checking				
3769	citseaci - City of Seattle	9/2/2021	603.00	HVAC/Boiler Maint - Contract
3770	hdsupp - HD Supply Facilities Maintenance, LTD	9/2/2021	353.26	Janitorial - Supplies
3771	idvs2lib - IDVS2 Library/Parking	9/2/2021	17,954.58	Loan Payment - Monthly
3772	shewil - Sherwin-Williams Co.	9/2/2021	470.55	Supplies
3773	wesext - Western Exterminator Company	9/2/2021	27.56	Pest Control
3774	normec - Northwest Mechanical, Inc	9/2/2021	426.67	Plumbing
3775	lowes - Lowe's	9/9/2021	374.96	Supplies
3776	pugsou - Puget Sound Energy	9/9/2021	1,383.96	Natural Gas
3777	welfar - Wells Fargo	9/9/2021	22.70	Telecomm
3778	welfar - Wells Fargo	9/9/2021	724.94	Community Outreach
3779	welfar - Wells Fargo	9/9/2021	1,629.02	Community Outreach
3780	pdamaint - SCIDpda Maintenance Dept	9/16/2021	11,077.87	WOs
3781	cenlin - CenturyLink	9/16/2021	442.52	Telecomm
3782	hdsupp - HD Supply Facilities Maintenance, LTD	9/16/2021	240.26	Supplies
3783	idvs2con - IDVS2 Condo Association	9/16/2021	23,953.17	Condo Billing
3784	lanlin - LanguageLine Solutions	9/16/2021	16.10	Translation/Interpreters
3785	scidpda - SCIDpda	9/16/2021	12,980.46	ID Billing
3786	verwir - Verizon Wireless	9/16/2021	90.58	Telecomm
3787	wavbro - WAVE	9/16/2021	93.24	Telecomm
3788	paclam - Pacific Lamp & Supply Company	9/23/2021	229.23	Supplies
3789	wesext - Western Exterminator Company	9/23/2021	294.92	Pest Control
3791	orcinf - Orca Information Inc	9/30/2021	84.00	Credit Screening Fee
3792	watsec - Watson Security	9/30/2021	88.54	Locks/Keys

SCID Check Summary

Property=bhcomm,bhcondo,bhmanagr,bhmaster,bhqalib,bhres,cidpda,design,design01,design02,design03,design04,design05,design06,design07,design08,design09,design10,design11,design12,design13,design14,design15,design16,design17,design18,design19,dva,hinghay,idvs1com,idvs2com,idvs2con,idvs2lp,loumural,ncntcom,ncntres,nchotel,ncmanagr,ncmaster,pdacmmty,pdadedv,pdamaint,pdaprop,scid AND mm/yy=09/2021-09/2021 AND All Checks=Yes

3793	wavbro - WAVE	9/30/2021	108.24	Telecomm
3794	welfar - Wells Fargo	9/30/2021	22.48	Telecomm
ACH	idvsfh - IDVS 2 Family Housing LLC	9/15/2021	2,514.73	Replacement Reserve Transfer - Monthly
Total dvaop - General Checking			76,207.54	

idvs2op4 - General Checking

564	pdamaint - SCIDpda Maintenance Dept	9/9/2021	3,480.71	WOs
565	repser - Republic Services	9/9/2021	2,025.99	Garbage/Waste Removal
566	smrarc - SMR Architects, PLLC	9/9/2021	650.00	Professional Fees/Consulting
567	welfar - Wells Fargo	9/9/2021	2.39	Telecomm
568	idvs2con - IDVS2 Condo Association	9/16/2021	3,123.94	Condo Billing
569	scidpda - SCIDpda	9/16/2021	912.31	ID Billing
570	verwir - Verizon Wireless	9/16/2021	1.93	Telecomm
571	wasman - Waste Management of Seattle	9/16/2021	0.00	Void
572	wesext - Western Exterminator Company	9/16/2021	117.97	Pest Control
573	welfar - Wells Fargo	9/30/2021	2.37	Telecomm
ACH	idvs2com - IDVS 2 Commercial	9/15/2021	1,041.75	Replacement Reserve Transfer - Quarterly
ACH	herban - Heritage Bank	9/20/2021	4,812.34	Loan Payment - Monthly
Total idvs2op4 - General Checking			16,171.70	

idvsreve - Revenue Account-Trust

ACH	scidpda - SCIDpda	9/9/2021	100,000.00	Distributions
Total idvsreve - Revenue Account-Trust			100,000.00	

nccomop2 - General Checking

931	kelsup - Keller Supply Company	9/2/2021	197.26	UTO WOs
932	seacitli - Seattle City Light	9/2/2021	1,088.89	Electricity
933	wasman - Waste Management of Seattle	9/2/2021	94.06	Garbage/Waste Removal
934	pdamaint - SCIDpda Maintenance Dept	9/9/2021	5,719.24	WOs
935	lowes - Lowe's	9/9/2021	295.29	UTO - Other Vendors
936	seacitli - Seattle City Light	9/9/2021	529.02	Electricity
937	smrarc - SMR Architects, PLLC	9/9/2021	4,283.20	Professional Fees/Consulting
938	welfar - Wells Fargo	9/9/2021	5.97	Telecomm
939	welfar - Wells Fargo	9/9/2021	83.75	UTO Carpet Coverings
940	citseacu - City of Seattle-Combined Utilities	9/16/2021	2,268.96	Water/Sewer
941	pdamaint - SCIDpda Maintenance Dept	9/16/2021	75.00	WOs
942	scidpda - SCIDpda	9/16/2021	1,279.66	ID Billing
943	verwir - Verizon Wireless	9/16/2021	6.54	Telecomm
944	wasman - Waste Management of Seattle	9/16/2021	30.30	Garbage/Waste Removal
944	wasman - Waste Management of Seattle	9/16/2021	94.06	Garbage/Waste Removal
945	wesext - Western Exterminator Company	9/16/2021	117.97	Pest Control
945	wesext - Western Exterminator Company	9/16/2021	206.50	Pest Control
946	tromorfs - Trotter & Morton Facility Service of PNW, Inc.	9/23/2021	674.53	HVAC/Boiler Maint - Contract
947	finnei - Finney Neill & Co. P.S.	9/30/2021	100.00	Audit Fees
948	welfar - Wells Fargo	9/30/2021	5.92	Telecomm
949	wesext - Western Exterminator Company	9/30/2021	117.97	Pest Control
ACH	newcenmt - New Central Hotel Master Tenant LLC	9/2/2021	21,700.48	Rent & Insurance
Total nccomop2 - General Checking			38,974.57	

nchotop - General Checking

260	easwes - East-West Investment Co.	9/9/2021	4,198.72	Ground Lease Expense - 07/2021
261	easwes - East-West Investment Co.	9/16/2021	4,697.39	Ground Lease Expense - 08/2021
262	ipfscorp - IPFS Corporation	9/23/2021	2,349.96	Insurance
ACH	welfar - Wells Fargo	9/10/2021	19,549.92	Loan Payment - Monthly

SCID Check Summary

Property=bhcomm,bhcondo,bhmanagr,bhmaster,bhqalib,bhres,cidpda,design,design01,design02,design03,design04,design05,design06,design07,design08,design09,design10,design11,design12,design13,design14,design15,design16,design17,design18,design19,dva,hinghay,idvs1com,idvs2com,idvs2con,idvs2lp,loumural,ncentcom,ncentres,nchotel,ncmanagr,ncmaster,pdacmnty,pdadev,pdamaint,pdaprop,scid AND mm/yy=09/2021-09/2021 AND All Checks=Yes

ACH	newcenth - New Central Hotel LLC	9/15/2021	3,597.99	Replacement Reserve Transfer - Quarterly
Total nchotop - General Checking			34,393.98	

ncmaster - General Checking

ACH	newcenth - New Central Hotel LLC	9/2/2021	37,689.37	Rent & Insurance
Total ncmaster - General Checking			37,689.37	

ncresop - General Checking

1095	hdsupp - HD Supply Facilities Maintenance, LTD	9/2/2021	554.38	Supplies
1096	seacitli - Seattle City Light	9/2/2021	1,548.00	Electricity
1097	normec - Northwest Mechanical, Inc	9/2/2021	606.38	Plumbing
1098	seacitli - Seattle City Light	9/9/2021	1,548.00	Electricity
1099	smrarc - SMR Architects, PLLC	9/9/2021	3,716.80	Professional Fees/Consulting
1100	welfar - Wells Fargo	9/9/2021	787.02	UTO Carpet Coverings & Supplies
1101	citseacu - City of Seattle-Combined Utilities	9/16/2021	2,355.39	Garbage/Waste Removal
1102	lanlin - LanguageLine Solutions	9/16/2021	119.60	Translation/Interpreters
1103	pugsou - Puget Sound Energy	9/16/2021	295.38	Natural Gas
1104	scidpda - SCIDpda	9/16/2021	5,903.26	ID Billing
1105	verwir - Verizon Wireless	9/16/2021	97.00	Telecomm
1106	tromorfs - Trotter & Morton Facility Service of PNW, Inc.	9/23/2021	838.46	HVAC/Boiler Maint - Contract
1107	cenlin - CenturyLink	9/30/2021	63.62	Telecomm
1108	seacitli - Seattle City Light	9/30/2021	1,509.48	Electricity
1109	wesext - Western Exterminator Company	9/30/2021	294.92	Pest Control
ACH	unista - United States Treasury	9/15/2021	5,000.00	Income Taxes
ACH	newcenmt - New Central Hotel Master Tenant LLC	9/2/2021	17,821.89	Rent & Insurance
ACH	newcentr - SCIDPDA New Central Apartments, Inc	9/15/2021	428.00	Replacement Reserve Deposit - Monthly
Total neresop - General Checking			43,487.58	

pdaopacc - General Checking

2462	visser - Vision Service Plan	9/1/2021	340.61	Payroll Benefits - Vision
2463	wasden - Delta Dental of Washington	9/1/2021	2,283.75	Payroll Benefits - Dental
2464	aspcn - Aspect Consulting, LLC	9/2/2021	18,952.25	Program - Professional Fees/Consulting
2465	bushcomm - SCIDpda Bush Hotel Commercial	9/2/2021	15,465.54	Rent
2466	cidbia - Chinatown ID BIA	9/2/2021	17,500.00	Program - Food Cost
2467	edgdev - EDGE DEVELOPERS LLC	9/2/2021	48,000.00	Development Project - North Lot Housing
2468	gounoo - Gourmet Noodle Bowl	9/2/2021	310.00	Program Expenses - Resident Food Relief
2469	hohose - HO HO Seafood Restaurant	9/2/2021	200.00	Program Expenses - Resident Food Relief
2470	idvs2lib - IDVS2 Library/Parking	9/2/2021	145.00	Employee Benefits Payable - Employee Parking
2471	kaifou - of Washington Options Inc	9/2/2021	22,378.09	Payroll Benefits - Medical
2472	newcentc - SCIDPDA New Central Commercial, Inc	9/2/2021	1,211.83	Rent
2473	nwiglo - NWI Global	9/2/2021	353.97	Program - Translation/Interpreters
2474	seacitli - Seattle City Light	9/2/2021	130.57	Electricity
2475	pdamaint - SCIDpda Maintenance Dept	9/9/2021	1,300.49	WOs
2477	gounoo - Gourmet Noodle Bowl	9/9/2021	310.00	Program Expenses - Resident Food Relief
2478	hartfo - The Hartford	9/9/2021	876.63	Payroll Benefits - Life Insurance
2479	hohose - HO HO Seafood Restaurant	9/9/2021	200.00	Program Expenses - Resident Food Relief
2480	louhot - Louisa Hotel Master Tenant LLC	9/9/2021	480.00	Employee Benefits Payable - Employee Parking
2481	magcon - Magnum Construction Services, LTD.	9/9/2021	991.15	Program - Subcontracts
2482	navben - Navia Benefit Solutions	9/9/2021	101.50	Payroll Benefits
2483	seacitli - Seattle City Light	9/9/2021	4.21	Electricity
2484	welfar - Wells Fargo	9/9/2021	1,067.07	Employee Parking, Employee Meals & Computer Licenses
2485	welfar - Wells Fargo	9/9/2021	19.00	Traval - Local & Parking
2486	welfar - Wells Fargo	9/9/2021	150.24	Office Supplies/Equipment
2487	welfar - Wells Fargo	9/9/2021	1,356.30	Office Supplies/Equipment, Program Expenses & Computer

SCID Check Summary

Property=bhcomm,bhcondo,bhmanagr,bhmaster,bhqalib,bhres,cidpda,design,design01,design02,design03,design04,design05,design06,design07,design08,design09,design10,design11,design12,design13,design14,design15,design16,design17,design18,design19,dva,hinghay,idvs1com,idvs2com,idvs2con,idvs2lp,loumural,ncentcom,ncentres,nchotel,ncmanagr,ncmaster,pdacmmtty,pdadedv,pdamaint,pdaprop,scid AND mm/yy=09/2021-09/2021 AND All Checks=Yes

2488	welfar - Wells Fargo	9/9/2021	100.14	Training/Education & Maintenance - Other Vendors
2489	wesext - Western Exterminator Company	9/9/2021	104.74	Pest Control
2490	beecon - B.E.E. Consulting, LLC	9/16/2021	2,700.00	Development Project - North Lot Housing
2491	cidbia - Chinatown ID BIA	9/16/2021	20,427.09	Program - Subcontracts
2492	citseaci - City of Seattle	9/16/2021	3,283.75	Development Project - North Lot Housing
2493	edgdev - EDGE DEVELOPERS LLC	9/16/2021	12,000.00	Development Project - North Lot Housing
2494	gounoo - Gourmet Noodle Bowl	9/16/2021	310.00	Program Expenses - Resident Food Relief
2495	hohose - HO HO Seafood Restaurant	9/16/2021	200.00	Program Expenses - Resident Food Relief
2496	impcap - Impact Capital	9/16/2021	4,480.02	Interest Expense
2497	pitbowgf - Pitney Bowes Global Financial Services	9/16/2021	129.01	Postage
2498	ricusa - Ricoh USA, Inc	9/16/2021	858.90	Copier Lease/Maintenance
2499	tecave - Techie Avenger Inc	9/16/2021	909.24	Computer - Maintenance
2500	verwir - Verizon Wireless	9/16/2021	636.49	Telecomm
2501	watcon - Watanabe Consultation	9/16/2021	1,968.75	Professional Fees/Consulting
2502	wavbro - WAVE	9/16/2021	132.45	Telecomm
2503	webtho - Weber Thompson	9/16/2021	28,864.94	Development Project - North Lot Housing
2504	aspcn - Aspect Consulting, LLC	9/23/2021	6,775.47	Program - Professional Fees/Consulting
2505	cenlin - CenturyLink	9/23/2021	149.97	Telecomm
2506	gounoo - Gourmet Noodle Bowl	9/23/2021	310.00	Program Expenses - Resident Food Relief
2507	hohose - HO HO Seafood Restaurant	9/23/2021	200.00	Program Expenses - Resident Food Relief
2508	ipfscorp - IPFS Corporation	9/23/2021	483.47	Insurance
2512	cenlin - CenturyLink	9/30/2021	132.97	Telecomm
2513	finnei - Finney Neill & Co. P.S.	9/30/2021	100.00	Audit Fees
2514	net2ph - Net2Phone Inc.	9/30/2021	661.37	Telecomm
2515	pitbow - Pitney Bowes Inc.	9/30/2021	133.38	Postage
2516	purpow - Purchase Power	9/30/2021	641.98	Postage
2517	tonkia - Ton Kiang Barbeque Noodle House	9/30/2021	510.00	Program Expenses - Resident Food Relief
2518	welfar - Wells Fargo	9/30/2021	552.38	Employee Benefits Payable - Employee Parking
2519	wesext - Western Exterminator Company	9/30/2021	104.74	Pest Control
2520	yarsys - Yardi Systems, Inc.	9/30/2021	180.00	Computer - Software/Hardware/Licenses
ACH	stwab&o - Department of Revenue	9/23/2021	95.36	B&O Taxes
ACH	newcentc - SCIDPDA New Central Commercial, Inc	9/2/2021	10,000.00	Cash Flow Loan
ACH	idvs1co - IDVS 1 Commercial	9/15/2021	25,000.00	LH Operating Reserve Transfer - Quarterly
ACH	scidpda - SCIDpda	9/15/2021	2,187.50	LH Replacement Reserve Deposit - Monthly
Total pdaopacc - General Checking			259,452.31	

vs1op - General Checking

411	bulsaf - Bulger Safe & Lock	9/28/2021	-299.64	Void - Vendor error in invoicing
775	cenlin - CenturyLink	9/2/2021	98.00	Telecomm
776	citseacu - City of Seattle-Combined Utilities	9/2/2021	10,704.26	Water/Sewer
777	seacitli - Seattle City Light	9/2/2021	15,728.35	Electricity
778	shewil - Sherwin-Williams Co.	9/2/2021	114.17	Supplies
779	pdamaint - SCIDpda Maintenance Dept	9/9/2021	1,445.00	WOs
780	pugsou - Puget Sound Energy	9/9/2021	36.11	Natural Gas
780	pugsou - Puget Sound Energy	9/9/2021	435.57	Natural Gas
781	repser - Republic Services	9/9/2021	1,942.74	Garbage/Waste Removal
782	smrarc - SMR Architects, PLLC	9/9/2021	2,400.00	Professional Fees/Consulting
783	welfar - Wells Fargo	9/9/2021	2.39	Telecomm
784	welfar - Wells Fargo	9/9/2021	5.90	Postage
785	welfar - Wells Fargo	9/9/2021	374.85	Fire Systems/Sprinkler - Service Calls
786	cenlin - CenturyLink	9/16/2021	98.00	Telecomm
787	citseacu - City of Seattle-Combined Utilities	9/16/2021	8,534.09	Water/Sewer
788	pugsou - Puget Sound Energy	9/16/2021	141.66	Pest Control
788	pugsou - Puget Sound Energy	9/16/2021	389.98	Pest Control

SCID Check Summary

Property=bhcomm,bhcondo,bhmanagr,bhmaster,bhqalib,bhres,cidpda,design,design01,design02,design03,design04,design05,design06,design07,design08,design09,design10,design11,design12,design13,design14,design15,design16,design17,design18,design19,dva,hinghay,idvs1com,idvs2com,idvs2con,idvs2lp,loumural,ncntcom,ncntres,nchotel,ncmanagr,ncmaster,pdacmmt,pdadev,pdamaint,pdaprop,scid AND mm/yy=09/2021-09/2021 AND All Checks=Yes

789	scidpda - SCIDpda	9/16/2021	27,739.77	ID Billing
790	seacitli - Seattle City Light	9/16/2021	15,728.35	Electricity
791	verwir - Verizon Wireless	9/16/2021	28.21	Telecomm
792	wasman - Waste Management of Seattle	9/16/2021	1,761.88	Garabage/Waste Removal
792	wasman - Waste Management of Seattle	9/16/2021	2,627.22	Garabage/Waste Removal
793	ipfscorp - IPFS Corporation	9/23/2021	3,238.04	Insurance
794	tromorfs - Trotter & Morton Facility Service of PNW, Inc.	9/23/2021	0.00	Void
795	cenlin - CenturyLink	9/30/2021	81.00	Telecomm
796	welfar - Wells Fargo	9/30/2021	2.37	Telecomm

Total vs1op - General Checking 93,358.27

vs2conop - General Checking

280	citseacu - City of Seattle-Combined Utilities	9/2/2021	17,879.60	Garbage/Waste Removal & Water/Sewer
281	seacitli - Seattle City Light	9/2/2021	383.48	Electricity
282	seacitli - Seattle City Light	9/9/2021	2,964.50	Electricity
283	cenlin - CenturyLink	9/16/2021	63.98	Telecomm
284	citseacu - City of Seattle-Combined Utilities	9/16/2021	13,884.66	Garbage/Waste Removal & Water/Sewer
285	pdamaint - SCIDpda Maintenance Dept	9/16/2021	493.50	WOs
286	ipfscorp - IPFS Corporation	9/23/2021	6,037.38	Insurance
287	tromorfs - Trotter & Morton Facility Service of PNW, Inc.	9/23/2021	2,237.71	HVAC/Boiler Maint - Contract

Total vs2conop - General Checking 43,944.81

vs2lpop - General Checking

434	usbank - US Bank/TFM/97298300/Julie Kammuller	9/2/2021	14,753.13	Loan Payment - Monthly
435	welfar - Wells Fargo	9/9/2021	9.56	Telecomm
436	verwir - Verizon Wireless	9/16/2021	41.17	Telecomm
437	cenlin - CenturyLink	9/23/2021	264.90	Telecomm
438	davdoo - Davis Door Service, Inc.	9/23/2021	524.97	Maintenance - Other Vendors
440	welfar - Wells Fargo	9/30/2021	9.46	Telecomm
ACH	idvs2con - IDVS2 Condo Association	9/9/2021	2,859.66	Condo Billing

Total vs2lpop - General Checking 18,462.85

955,241.17



SCIDpda Dashboard - Commercial Q3 2021

SCIDpda Commercial Stats

✓ 30 Tenants leasing 43 spaces (PDA), 10 Tenants leasing 15 spaces (Managed)

✓ 9 (PDA) Vacancies averaging 409 days

✓ 136,956 Occupied SqFt, 95% PDA Occupied vs Capacity

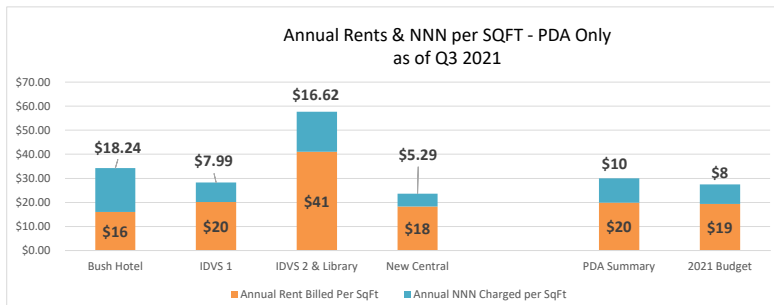
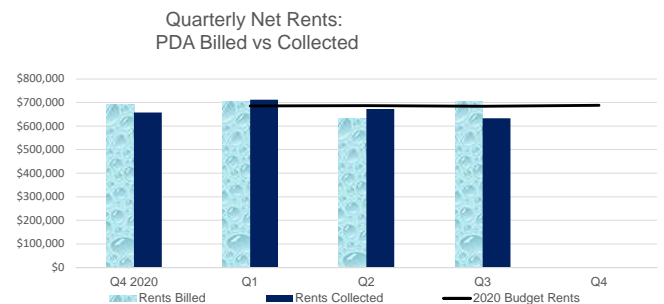
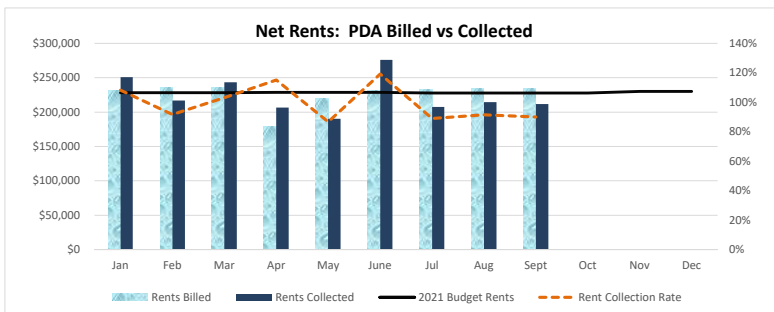
Headlines

Property Crime and Vandalism of commercial spaces continues in CID

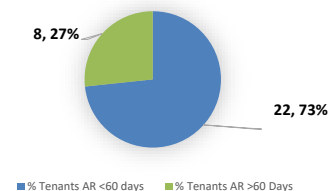
Highlights

- COVID-19 impacts continue for Commercial Tenants - overall our commercial tenants are doing okay, and September shows AR growth of 1% from August. We continue to regularly communicate with our tenants, but it is a challenging time with ongoing uncertainty due to the pandemic and changing policies related to masks and vaccines.
- Repayment plans continue to progress with Crawfish King, Gourmet Noodle, and Gissberg.
- We are moving towards a mutual termination of the Hot Pot King Lease. This restaurant has been closed since well before the pandemic began. We think a mutual termination of their lease and repayment of their outstanding balance is the best path forward for all parties.
- David Leong has completed his final repayment plan payments for a total of \$25k (50% of the outstanding balance at the time of the agreement).
- There are new leases being negotiated for the former 21 Progress Space (will be Enterprise Community Partners), IDVS2 715C (will be ICHS), New Central 608-formerly Tuesday Scarves.

Q3 2021	Occupancy					Economic										
	Tenants	Days Vacant	# Units Vacant (as of Sept 30)	Occupied SqFt	Occupied % of Total Sqft	Rents Billed \$	Rents Collected \$	Annual Rent Billed Per SqFt	Collection Rate	NNN Charges \$	NNN Collected \$	Annual NNN Charged per SqFt	AR \$ > 60 days		AR > 60 days % of AR	
			AR Total													
SC/Dpda	Bush Hotel	10	472	2	26,365	93%	\$105,382	\$55,048	\$15.99	52%	\$120,238	\$108,041	\$18.24	\$29,586	\$57,400	52%
	IDVS 1	3	-	-	86,039	100%	\$435,147	\$429,754	\$20.23	99%	\$171,885	\$172,494	\$7.99	\$47,595	\$48,469	98%
	IDVS 2 & Library	6	823	1	9,404	97%	\$96,586	\$86,275	\$41.08	89%	\$39,079	\$20,876	\$16.62	\$100,918	\$129,429	78%
	New Central	11	320	6	15,148	76%	\$65,175	\$62,491	\$18.28	96%	\$25,788	\$32,273	\$5.29	\$35,875	\$55,257	65%
	PDA Summary	30	409	9	136,956	95%	\$702,290	\$633,568	\$19.88	90%	\$356,990	\$333,684	\$10.10	\$213,973	\$290,555	74%
	2021 Budget						\$683,515	\$683,515	\$19.35	100%	\$286,289	\$286,289	\$8.10			
	Fav/(Unfav) to Budget						\$18,775	(\$49,947)	\$0.53		(\$70,701)	(\$47,395)	(\$2.00)			
Managed	Louisa	6	944	2	10,626	86%	\$72,114	\$50,906	\$27.15	71%	\$5,937	\$11,979	\$1.93	\$94,039	\$119,003	79%
	Jackson	4	853	1	3,265	66%	\$18,078	\$12,682	\$22.15	70%	\$10,143	\$7,404	\$8.25	\$8,393	\$11,315	74%



All PDA Commercial Tenants +/- 60 Days AR as of September 2021



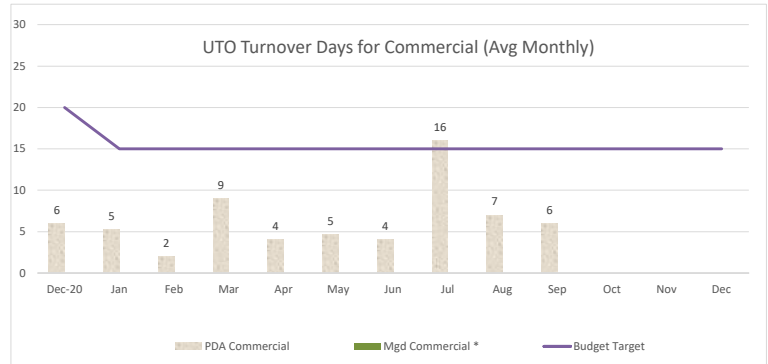


SCIDpda Dashboard - Commercial Q3 2021

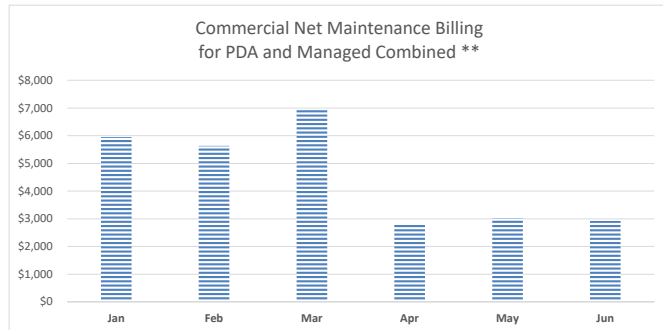
Completed Work Orders - Q3 2021

Priority	Completed PDA WOs	Avg Days/WO	Goal (Days)	Fav/(Unfav) Avg Days to Goal
1-Emergency (24 hours)	3	0	1	1
2-Urgent (72 Hours)	41	0	3	3
3-Service (15 Days)	224	1	15	14
4-Preventive (per schedule)	43	8	90	82
Janitorial (Service)	519	0	15	15
Total	830			

- 63% of Commercial WO's are Janitorial
- Avg Days per WO from Call to Complete dates (excl Janitorial) = 3.5 days
- Janitorial WO's defined as Service and completed within 8 hrs



* Zero UTO's and Turnover Days for Managed Properties from Oct 2020 - Sept 2021



	YTD June 2021	Budget	Var
Commercial Maintenance WO Billing	\$156,995	\$128,848	\$28,147
Commercial Maintenance WO Costs	\$129,676	\$128,848	(\$828)
Net Billing	\$27,319	\$0	\$27,319
% Net Billing	17%	0%	97%

** Budget assumes Costs and Billing net to zero

*** Billing amounts finalized by quarter end resulting in monthly swings
Graph reflects a smoothed monthly trend.

Tenants Aged Receivables >60 Days (Sept 2021)

		Amount Owed > 60 Days	Action
Bush	Dim Sum King	\$17,048	✓ DSK to submit to Insurance, repayment 9+ months
	21 Progress	\$12,598	✓ Repaid rent owed, but has not repaid NNN charges.
IDVS1com	Hot Pot King	\$47,595	✓ Owes \$55k Total
IDVS2com/lp	Crawfish King	\$67,439	✓ Rent Deferral Program, incl Parking. Received \$15k from All In Grant as Concession, owes \$90k in Total.
	Gourmet Noodle	\$32,354	✓ Rent Deferral Program. Received \$16k from All In Grant as Concession, owes \$46k in Total.
	Gissberg Law	\$1,125	✓ Negotiating repayment plan, owes \$2k in Total
New Central	Master Leong's School	\$34,443	✓ David Leong agreed to pay 50% of total. Paid \$25k through October. Will write off remaining balance in October.
	Royal San Tan	\$1,368	✓ Owes \$3k in Total

Key: Over 75% Collectability Between 50% and 75% Collectability Under 50% Collectability

As of Sept 30, 2021 - Tenants by Property **

Highlighted in red = Leases at risk or MtM

Bush Tenants:

- Craft3
- 21 Progress (vacated 8/21 still leased)
- International Examiner (MtM)
- Hinghay CoWorks
- US Post Office
- Dim Sum King
- Dong Sing Market
- ICHS (CMP P6) **
- SCIDpda Admin & Maintenance Office
- SCIDpda P7 Conference Room

IDVS1Com Tenants:

- Hot Pot King
- ICHS (incl Legacy House) **
- Denise Louie Education Center

IDVS2Com & IDVSLP Tenants:

- Savory Hot Pot (Gourmet Noodle)
- Gissberg Law Office (MtM)
- ICHS **
- Crawfish King
- Aleks Martin Clinical Services
- Library

New Central Tenants:

- Yuet Wan Musical Group
- WinLaw
- Zhi Yen (Ho Ho Restaurant)
- Global Service
- Girls Rock Math
- Ai Video
- Royal San Tan (MtM and at risk)
- SCIDpda Maintenance
- 663 Bistro
- Vibrant Cities
- One World Now!

Louisa Tenants:

- Susu
- A Plus Kitchen
- Pearl Baegopa BBQ
- Seattle Gospel Books
- Harmony Tea
- Mother Yoga

Jackson Tenants:

- Dong Sing Storage
- Mei Ying Jue Salon
- Bahtoh (exp 9/21)
- Liberty Tattoo

Total PDA only 30 Tenants (excl Parking)
Lease Expirations Due 1 Retail Tenant
Total MtM 3 Retail, Office
Vacancy Risk 1 Office - Royal San Tan

** ICHS occupies multiple spaces in 3 properties, and counts as 3 tenants in the 31 Tenant count above



SCIDpda Dashboard - Affordable Q3 2021

SCIDpda Affordable Stats

- ✓ 0 PDA Vacancies in Sep, 2 Managed Properties Vacancies
- ✓ 100% Occupied across SCIDpda properties

Headlines

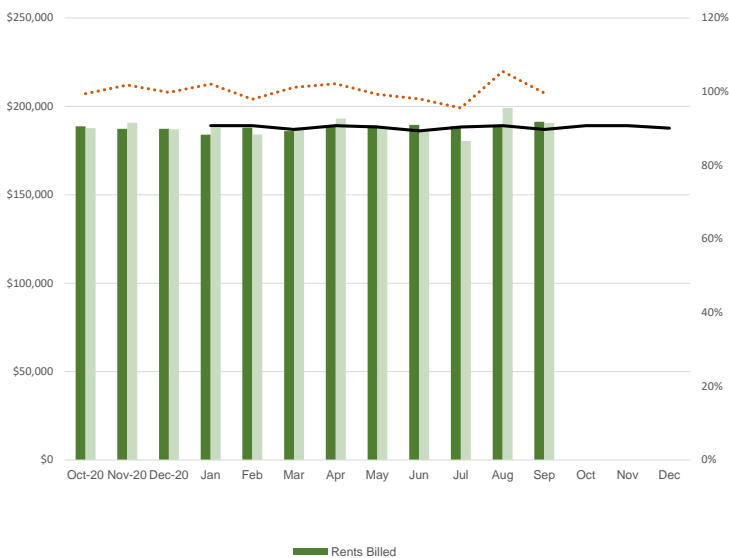
Eviction Moratorium extended to January 15

Highlights

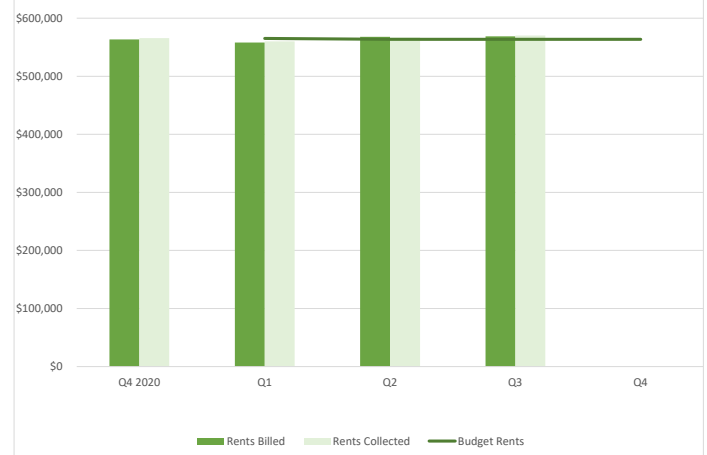
- Occupancy at all properties continues to be at or close to 100% thanks to the hard work of the SCIDpda housing team.
- Overall AR across all properties is favorable, revenues billed and collected were on track for Q3.
- Louisa AR does not reflect a late Sept. rent relief payment from King County for \$13k. Additional rent relief to cover outstanding AR at Bush and DVA have been confirmed by Office of Housing.
- Office of Housing has also rent relief will be covered for Bush and DVA residents for October - December as needed.
- At the November Board meeting, staff will present progress on the Resident Services program (which began in June 2021), in addition to results from this summer's resident experience survey.

Q3 2021	Occupancy					Economic										
	# Units Vacant (as of Sep 30)	Days Vacant	Number of Units (as of Sep 30)	Occupied %	Lost Opp for Rents	Rent Billed (\$)	Rent Collected \$	Collection Rate (%)	Budget Revenues \$	Fav/(Unfav) Variance	Avg Mthly Rent Billed/Unit	AR \$ > 60 days	AR Total	AR > 60 days % of AR	# of Residents >60 Days	
SCIDpda	Bush	-	-	96	100%	\$0	\$209,022	\$211,054	101%	\$210,008	(\$986)	\$726	\$75	\$2,877	3%	0
	DVA	-	-	56	100%	\$0	\$229,578	\$228,869	100%	\$226,885	\$2,693	\$1,367	\$75	\$1,832	4%	0
	New Central	-	-	28	100%	\$0	\$130,200	\$130,200	100%	\$126,748	\$3,452	\$1,550	\$0	(\$100)	0%	0
	PDA Summary	-	-	180	100%	\$0	\$568,800	\$570,123	100%	\$563,641	\$5,159	\$1,053	\$150	\$4,609	3%	0
	2021 Budget	1	30	179	99%	\$1,050	\$563,641	\$563,641	100%		0.9%	\$1,050				
Managed	Fav/(Unfav) to Budget	1	30	1	1%		\$5,159	\$6,482				\$4				
	Louisa	-	72	84	100%	\$2,183	\$229,256	\$277,188	121%	\$288,358	(\$59,102)	\$910	\$23,492	\$5,459	430%	12
	Jackson	2	60	17	100%	\$4,716	\$60,126	\$60,126	100%	\$57,825	\$2,301	\$1,179	\$1,653	\$2,160	77%	1

Rents: PDA Billed vs Collected



Quarterly Rents: PDA Billed vs Collected



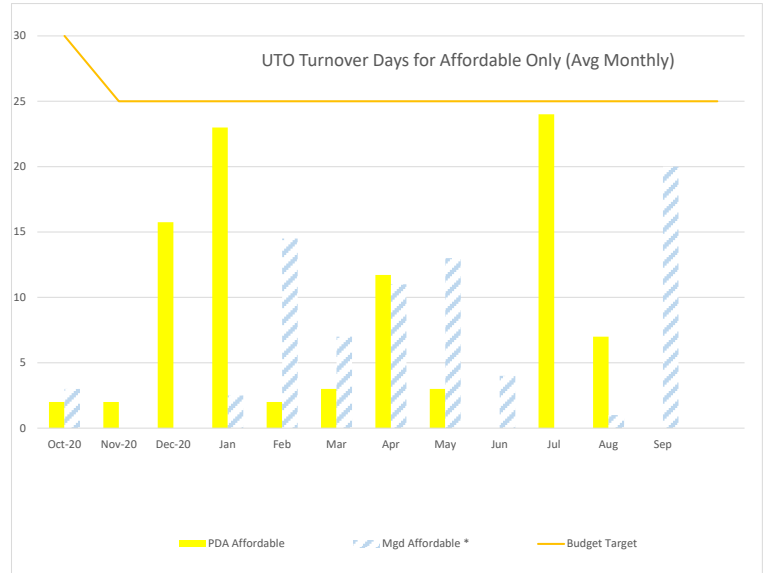
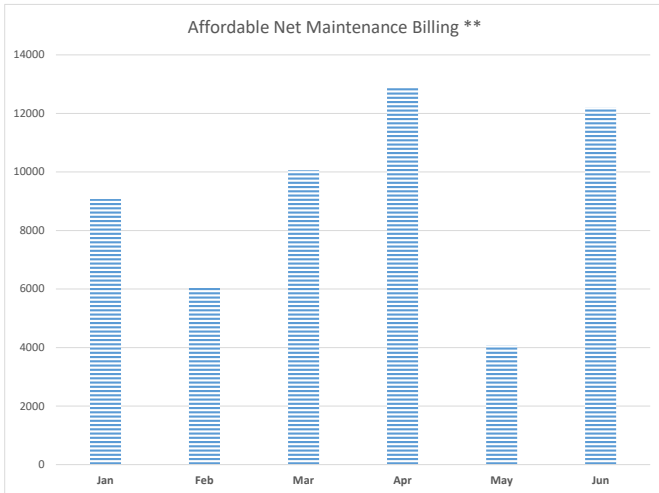
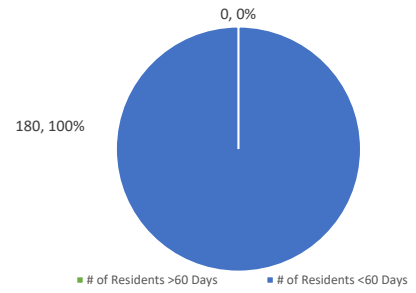
SCIDpda Dashboard - Affordable Q3 2021

Completed Work Orders - Q3 2021

Priority	Completed PDA WO's	Avg Days/WO	Goal (Days)	Fav/(Unfav) Avg Days to Goal
1-Emergency (24 hours)	5	0	0	0
2-Urgent (72 Hours)	40	0	3	3
3-Service (15 Days)	367	9	15	6
4-Preventive (per schedule)	79	14	90	76
Janitorial (Service/Preventative)	823	13	15	2
Total	1,314			

- ▶ 63% of Affordable WO's are Janitorial
- ▶ Avg Days per WO from Call to Complete dates (excl Janitorial) = 10.9 days
- ▶ Janitorial WO's defined as Service and Preventative, completed within 13 days

All PDA Affordable Residents +/- 60 Days AR as of Q3 2021



YTD June 2021 Budget Var

Affordable Maintenance WO Billing	\$202,615	\$245,523	(\$42,908)
Affordable Maintenance WO Costs	\$148,268	\$245,523	\$97,255
Net Billing	\$54,347	\$0	\$54,347
% Net Billing	27%	0%	-127%

	Dec-20	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
PDA UTO WO's	4	4	1	9	7	1	1	1	7	0
Mgd UTO WO's	1	2	4	1	6	5	4	0	1	2

** Budget assumes Costs and Billing net to zero

*** Billing amounts finalized by quarter end resulting in monthly swings

Graph reflects a smoothed revenue trend offset by actual monthly costs.

SCIDpda Investment Report									
July 1, 2021 - September 30, 2021									
Account	Institution	Description	Beginning Balance	Investment Activity		Interest and Dividends	Fees	Ending Balance	Interest Rate
				Deposits	Withdrawals				
1124	Commerce Bank	Money Market	\$ 1,175.13			\$ 0.30		\$ 1,175.43	0.10%
5710	1st Security Bank	Savings	\$ 2,809,013.24	\$ 900,047.00		\$ 2,635.63	\$ (10.00)	\$ 3,711,685.87	0.30%
8729-4024	Wells Fargo	12 month CD	\$ -					\$ -	1.65%
2034	WA State Dept of Treasury	LGIP	\$ 1,999,639.38			\$ 609.26	\$ (29.37)	\$ 2,000,219.27	0.11%
	Big Village	Pre-dev Loan	\$ 155,040.00		\$ (155,040.00)			\$ -	3.15%
	North Lot	Pre-dev Loan	\$ 1,402,100.47	\$ 123,767.35	\$ (475,000.00)	\$ 7,466.59		\$ 1,058,334.41	3.00%
Total			\$ 6,366,968.22	\$ 1,023,814.35	\$ (630,040.00)	\$ 10,711.78	\$ (39.37)	\$ 6,771,414.98	

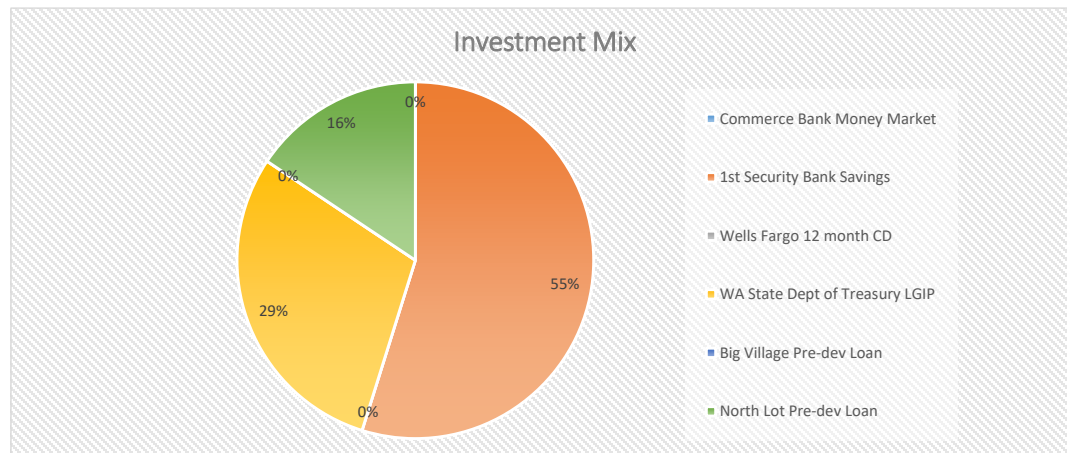
QTR
GROWTH \$ 404,446.76
*AVG - rate varies by day

January 1, 2021 - September 30, 2021									
Account	Institution	Description	Beginning Balance	Investment Activity		Interest and Dividends	Fees	Ending Balance	Interest Rate
				Deposits	Withdrawals				
1124	Commerce Bank	Money Market	\$ 1,174.54			\$ 0.89		\$ 1,175.43	0.10%
5710	1st Security Bank	Savings	\$ 873,695.65	\$ 2,832,410.42		\$ 5,589.80	\$ (10.00)	\$ 3,711,685.87	0.39%
8729-4024	Wells Fargo	12 month CD	\$ 254,125.00		\$ (254,125.00)			\$ -	1.65%*
2034	WA State Dept of Treasury	LGIP	\$ 2,204,607.40	\$ 300,000.00	\$ (506,000.00)	\$ 1,693.94	\$ (82.07)	\$ 2,000,219.27	0.11%
	Big Village	Pre-dev Loan	\$ 1,999,904.73		\$ (2,023,992.71)	\$ 24,087.98		\$ -	3.15%**
	North Lot	Pre-dev Loan	\$ 847,086.99	\$ 661,656.21	\$ (475,000.00)	\$ 24,591.21		\$ 1,058,334.41	3.00%
Total			\$ 6,180,594.31	\$ 3,794,066.63	\$ (3,259,117.71)	\$ 55,963.82	\$ (92.07)	\$ 6,771,414.98	

YTD
GROWTH \$ 590,820.67

*CD matured. Moved a portion to 1st Security Savings in March

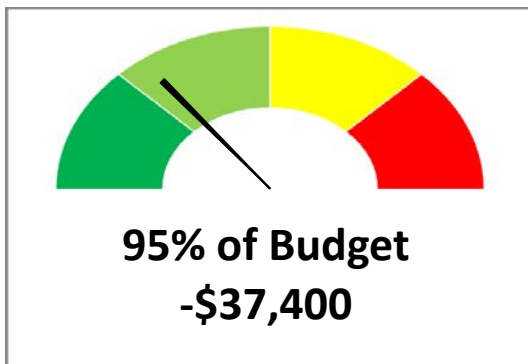
** Closed on financing for Yesler Project.



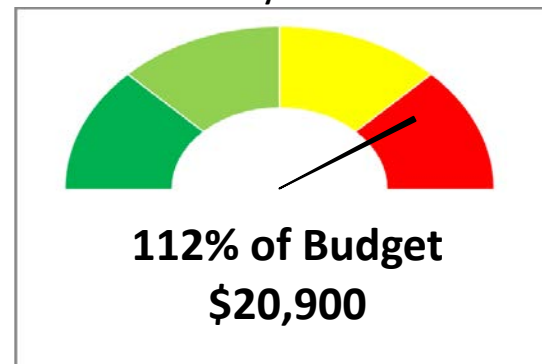
SCIDpda Dashboard – Payroll September 2021

Payroll expenses through September were **\$117.3K under budget for the organization as a whole**. In July, the organization received a \$20.6K refund for L&I taxes due to our positive injury rating. This refund was not budgeted and benefited all lines of business. Additionally, the positive variance in Admin is a result of less consulting hours spent by Mike Omura on development, a \$9.2K credit from SUI and L&I and other organizational transitions. The negative variance in Community Initiatives is a result of organizational transitions and an extra month of support staff. The positive variance in Property Management is a result of delayed hiring of the Resident Services Coordinator and the continued delay in hiring the Facilities Manager.

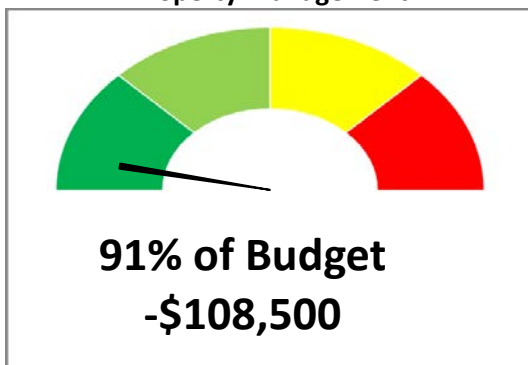
Admin



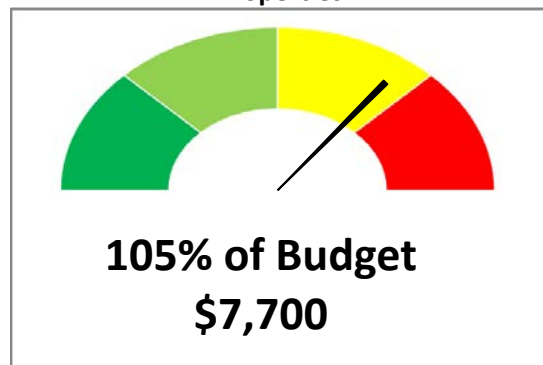
Community Initiatives



Property Management



Properties



Memo

To: SCIDpda Board of Directors
From: Maiko Winkler-Chin, Executive Director
Date: October 14, 2021
Re: Staff Survey Results

SCIDpda conducted 3 all-staff surveys this year:

Employee Engagement Survey

All employees completed an employee engagement survey the end of June – mid July, as a part of Maiko's Achieving Excellence project. The survey and results are noted on the attached chart.

Respondents indicated their work group – Property Management, Maintenance, Community Initiatives, or Administrative – as well as if they were employees, managers or directors.

One area of focus and future work from the survey is communication, which was the area that we scored lowest. The high number of employees who neither agreed nor disagreed with the statement, "I am happy with my workload" was perplexing for Vern and myself – we don't know exactly what that means - and we're still processing.

We will be redistributing the survey in June of 2022, with hopes of improving our scores.

Return to Work (Covid) Surveys

SCIDpda conducted 2 staff surveys on returning to work. The board has requested survey results, but the data is not in a helpful form (it totals 336 pages). In lieu of that specific data, I'm providing details from Misty Locken, HR Manager, on her summaries of the two surveys.

Surveys were completed anonymously. Of our 42 employees, 28 responded to the first survey, while 24 responded to the second. 25% are a caregiver of either elderly, children, or someone with a disability.

First Survey – May 2021

Safety at work - Over 80% of respondents felt they had good communication with their manager and have trust in leadership and other employees to establish and follow safety guidelines. Employees care about safety protocols and not moving too quickly to fully open back up. The majority want us to not move too quickly to open back up, or to decrease safety protocols. Employee were more worried about not having safety protocols than they were concerned about having too many.

35% of respondents wanted staff to be required to get the vaccine, while 45% felt staff should be encouraged, but not required. 43% feel comfortable returning to work now or when vaccinated, with another 32% wanting to wait until the government says it's OK. Continued mask wearing (46%) and air filtration (23%) continue to be important to employees even as mandates lift. The most pressing concerns for employees were the safety of visitors, safety of employees, and racism or xenophobia.

Return to work: Hybrid - Employee were split almost 50-50 on what they valued most about the last year accommodations with flexible work hours and work from home opportunities. Of those that worked from home,

over 70% felt the experience was positive and as productive as being in the office. Many had issues along the lines of communications and/or a work-life balance. The overarching thing that people missed the most was interactions with each other face to face.

Many staff were worried about the front line staff not being able to work from home, and thought it would be more equitable to require all staff to work in the office regularly.

70% would like a hybrid of working from home and office with most wanting 1-2 days of being able to WFH. Here too employees do not want to move too quickly. Perhaps introducing more days back to work over a period of time. 65% would like a set schedule of days they WFH.

Recommendations:

- Create a policy for hybrid working that clearly defines the parameters of working from home.
- Employees want more, not less communication on returning to work and, we need to be flexible on decreasing the safety protocols. Our employees would prefer to keep safety measures in place, instead of moving too quickly.

Second Survey - September 2021

Responses were similar to the first survey except for the questions below. Overall, employees want us to be more cautious this time around.

- How do you feel about returning to the office?
 - 1/24 would like to return to the office full time compared to 4/28 in the first survey.
- Would you prefer to be able to choose which day(s) you work from home each week, or have a set schedule (i.e. you work from home every Monday and Wednesday)?
 - 14 of 22 elected to have the days vary each week, compared to 6 of 28 in the first survey.
- Understanding there will be individual medical and healthcare access considerations, how do you feel vaccine status should factor in to working in the office, work-related travel, or in-person meetings?
 - 74% of current respondents feel that Staff should be required to get the vaccine if they can, compared to 35% on the prior survey.
- Do you feel like you have good communication with your manager while working from home?
 - 100% of the respondents on this current survey stated "Yes"

Masks continue to be something that employees feel strongly about continuing for safety reasons. It looks like more employees are worried about mass transit and the cost of parking in the CID.

Recommendations:

- Remind employees of current COVID exposure CDC guidelines and strongly encourage all employees to get vaccinated.
- if requiring vaccinations, SCIDpda will have 1-3 people leave either because they do not want the vaccine, or because they feel strongly that it is a private issue and do not feel that employers should be making this decision.
- Keeping a set schedule for days working from home is still in the best interest of the company. It allows for more continuity with work groups and on projects.
- Stay the current course of requiring employees to wear masks as required and follow guidelines if the mask restrictions are lifted. Allow employees to continue wearing masks if they choose.

Employee Engagement Survey - Summer 2021

Department

Property Operations Maintenance - 14
Property Operations Management - 12

Administration/Real Estate Dev - 11
Community Initiatives/HHC - 5

Role

Employee - 27
Manager - 11
Director - 4

Questions	Strongly Agree	Agree	Neither	Disagree
I like my job	25	15	2	
My job gives me a sense of accomplishment	22	24	7	
I know what I need to know to get my job done	25	13	4	
I am able to use my abilities and skills in my job	27	15		
My ideas are recognized by other	25	11	6	
I do work that's interesting to me	23	16	2	1
I am happy with my current workload	13	17	10	2
I take pride in doing my job well	26	15	1	
I have the things (tools, materials, software) I need to be successful in my job	17	19	4	2
I like my work culture	20	19	3	
I feel like I am a part of the SCIDpda	27	12	3	
The people in my work group work well together	24	17	1	
The people in my work group help each other out when needed	23	18	1	
The people in my workgroup work well with other departments	20	18	4	
Management communicates well with staff	21	18	2	1
Before changes are made that affect my work, I am informed of them	19	20	2	1
I am able to find out things I need to know to get my job done	14	24	3	1
I am satisfied with communication in my work group	17	20	4	1
I am satisfied with communication between management and staff	18	20	2	2
I understand how my work impacts SCIDpda's business goals and mission	28	13	1	
SCIDpda operates in a socially responsible manner	24	17	1	
SCIDpda is dedicated to diversity and inclusiveness	21	18	3	
SCIDpda works positively to impact people's lives	27	14	1	
I am proud to work for the SCIDpda	30	12		

Notes from Misty in HR:

**please note: removed "strongly disagree" column for ease in printing; no responses

Overall, employees responded favorable for all categories. There were only a few questions where employees marked “disagree” and no statement received “strongly disagree”. There does not seem to be a disconnect between how management ranks the questions compared to employees.

The area where we have the greatest room for growth is within communication. Every answer in this grouping (Q17 – 21) scored with 50% or less stating that they “strongly agreed” communication was satisfactory, and at least one employee marked “disagree” for each of these statements. I can see from the individual answers, it was not always the same person.

Resolution 21-10-19-02

RESOLUTION OF SEATTLE CHINATOWN INTERNATIONAL DISTRICT PRESERVATION AND DEVELOPMENT AUTHORITY

We, the Seattle Chinatown International District Preservation and Development Authority (SCIDpda) Board, approve the refinancing of the existing Heritage Bank term loan to SCIDpda on IDVS2 Commercial for an outstanding balance of approximately \$653,000 at a fixed interest rate of 4.1% per annum for 60 months. This is a refinance of a loan which has been in place since November 20, 2017 and currently has a 4.6% interest rate and matures on November 20, 2022. The refinanced loan will mature in 120 months; after the first 60 months, the interest rate will be reset based on changes in the independent index but will not be less than 4.1%.

Board President

Date

Board Secretary

Date