



Opening for SCIDpda Board Members

Passionate and interested in shaping the future of Seattle's Chinatown-International District neighborhood? The Seattle Chinatown International District Preservation and Development Authority (SCIDpda), a municipally-chartered organization, is seeking enthusiastic candidates to join its Board. We are especially looking for individuals with experience in real estate development law, development project design and oversight, finance, or fundraising/networking. Reach out to Mindy Au at minpen@gmail.com if you're interested.

Board Member Role and Responsibilities

Contribute to the success of SCIDpda. Help SCIDpda fulfill its Mission.

- **Educate yourself about SCIDpda** programs, services, operations, and our constituent's needs in order to make informed decisions.
- **Establish policy.** Analytically and critically review organizational plans in terms of strategic direction, program operations, financial resources, and key personnel. Participate in organizational decision-making.
- **Provide oversight** of the organization, its programs, and structure. Hire, monitor, evaluate and support the Executive Director. Participate in the management of the Board's affairs and its individual members' performances.
- **Monitor the organization's fiscal health** and internal controls. Review the organization's financial reports and approve the annual audited financial statements.
- **Discuss and advise on new initiatives, programs and projects.**
- **Participate in Board recruitment** by suggesting/cultivating candidates. If you resign from the Board before your term has expired, participate in recruiting your replacement.

Support fundraising and marketing activities:

- Annual Board Giving Campaign—Board members are asked to make a pledge that is significant to them; historically, the suggested amount is \$1,000.
- Signature Fundraising Event—Attend the event. Invite at least 10 friends/associates. Assist staff and Board on planning
- Raise SCIDpda’s visibility in the community.

Attendance Requirements

- Attend 75% of monthly meetings.
- Actively participate on advisory committees.
- Participate in the annual Board retreat.

Overview of Our Committees

Our board committees are integral to driving the work we do as a board. We have a few standing committees (Executive Committee, Real Estate, Community Initiatives and Finance) as well as ad hoc committees to address community and organizational needs as they arise. Here is a description of a few of the committees that board members are involved with:

- **Real Estate:** Oversees and provides input on SCIDpda real estate development and affordable housing projects
- **Community Initiatives:** Focuses its work on SCIDpda fundraising and related events, safety and security initiatives, and supporting small businesses in the community
- **Finance:** Assist the SCIDpda Board in fulfilling its fiduciary responsibilities by providing financial oversight for the organization and serving as a resource for the staff and Board

About SCIDpda

The Seattle Chinatown International District Preservation and Development Authority (SCIDpda) is a community development organization whose mission is to preserve, promote, and develop the Seattle Chinatown International District (CID) as a vibrant community and unique ethnic neighborhood. Formed by the community in 1975, SCIDpda works to revitalize and preserve the neighborhood by providing services in three areas: affordable housing and commercial property management, real estate development, and community economic development and community engagement. We have over a 40-year success record of increasing neighborhood sustainability through innovative programs and projects that balance development and preservation.

As a neighborhood-based community developer, SCIDpda engages and mobilizes community members to develop collaborative solutions to meet neighborhood priorities—because a community’s strength comes from its members taking the initiative to shape its present and future.